

Non-Statutory Licensing Committee

10 July 2019

Time 10.05 am **Public Meeting?** YES **Type of meeting** Licensing

Venue Committee Room 3 - 3rd Floor - Civic Centre

Membership

Chair Cllr Alan Bolshaw (Lab)
Vice-chair Cllr Obaida Ahmed (Lab)

Labour

Cllr Greg Brackenridge
Cllr Keith Inston
Cllr Rita Potter
Cllr Milkinderpal Jaspal
Cllr Asha Mattu
Cllr Anwen Muston
Cllr Dr Paul John Birch J.P.
Cllr Zee Russell

Conservative

Cllr Jonathan Crofts
Cllr Jane Stevenson

Quorum for this meeting is three Councillors.

Information for the Public

If you have any queries about this meeting, please contact the Democratic Services team:

Contact Donna Cope, Democratic Services Officer
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Some items are discussed in private because of their confidential or commercial nature. These reports are not available to the public.

Agenda

Part 1 – items open to the press and public

<i>Item No.</i>	<i>Title</i>
1	Apologies for absence
2	Declarations of interest
3	Minutes of previous meeting (Pages 1 - 6)
4	Matters arising
5	Minutes - 4 April 2019 - Non-Statutory Licensing Sub-Committee (Pages 7 - 12)
6	Minutes - 8 May 2019 - Non-Statutory Licensing Sub-Committee (Pages 13 - 18)
7	Cosmetic Registrations [To receive a verbal update from Environmental Health.]
8	Addition to Fees and Charges for Acupuncture, Tattooing, Ear Piercing, Semi-Permanent Skin Colouring and Cosmetic Piercing 2019-2020 (Pages 19 - 22) [To receive the Addition to Fees and Charges for Acupuncture, Tattooing, Ear Piercing, Semi-Permanent Skin Colouring and Cosmetic Piercing 2019-2020 report for approval.]
9	Application for an Increase in Hackney Carriage Fares (Pages 23 - 28) [To receive the Application for an Increase in Hackney Carriage Fares report for approval.]
10	Health and Safety Statutory Plan 2019 - 2020 (Pages 29 - 38) [To receive the Health and Safety Statutory Plan 2019 – 2020 for approval.]
11	Review of Decision Making 2018 - 2019 (Pages 39 - 106) [To receive the Review of Decision Making 2018 – 2019 report for approval.]

<p>CITY OF WOLVERHAMPTON COUNCIL</p>	<h1 style="margin: 0;">Non-Statutory Licensing Committee</h1> <h2 style="margin: 0;">Minutes - 20 March 2019</h2>
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Attendance

Members of the Non-Statutory Licensing Committee

Cllr Alan Bolshaw (Chair)
 Cllr Rita Potter (Vice-Chair)
 Cllr Greg Brackenridge
 Cllr Celia Hibbert
 Cllr Anwen Muston
 Cllr Zee Russell
 Cllr Jacqueline Sweetman
 Cllr Wendy Thompson

Employees

Chris Howell	Licensing Manager
Michelle James	Licensing Policy Manager
William Humphries	Service Lead - Compliance
Veronica Simpson	Compliance Officer
Sarah Hardwick	Senior Solicitor
Donna Cope	Democratic Services Officer

Part 1 – items open to the press and public

Item No. *Title*

- 1 **Apologies for absence**
 Apologies were received from Councillors John Rowley, Keith Inston, Jane Stevenson and Milkinder Jaspal

- 2 **Declarations of interest**
 There were no declarations of interest.

- 3 **Minutes of previous meeting**
 Resolved:

That the minutes of the meeting of the Licensing Committee held on 28 November 2018 be confirmed as a true record and signed by the Chair.

4 **Matters arising**

There were no matters arising.

5 **Licensing Sub-Committee - 21 November 2018 - Minutes**

Resolved:

That the minutes of the meeting of the Licensing Sub-Committee held on 21 November 2018 be confirmed as a true record and signed by the Chair.

6 **Licensing Sub-Committee - 23 November 2018 - Minutes**

Resolved:

That the minutes of the meeting of the Licensing Sub-Committee held on 23 November 2018 be confirmed as a true record and signed by the Chair.

7 **Review of Fees and Charges for General Licensing and Miscellaneous Matters for 2019/2020**

Michelle James, Licensing Policy Manager, presented a report asking Members to:

1. Approve the proposed fees and charges for General Licensing with effect from 1 April 2019.

The Licensing Policy Manager outlined the proposals for the coming year and discussed how the fees and charges had been determined.

Resolved:

That Members of the Non-Statutory Licensing Committee:

Approved the proposed fees and charges for General Licensing with effect from 1 April 2019.

8 **Review of Fees and Charges for Street Trading Consents for 2019/2020**

Michelle James, Licensing Policy Manager, presented a report asking Members to:

1. Approve the proposed fees and charges for Annual Street Trading Consents with effect from 1 April 2019.
2. Approve the proposed fees and charges for Occasional/Temporary Street Trading Consents with effect from 1 April 2019.
3. Note that a review of the Street Trading Policy provision is taking place.

A Member of the Licensing Committee referred to the Street Trading Policy review and requested for it to be considered by the Stronger City Economy Scrutiny Panel.

In response to this, Sarah Hardwick, Senior Solicitor, advised that the issuing of street trading consents was controlled by Licensing Services, however, if an independent study or report was produced, providing it was a matter of public record, the documents could be fed into other areas for information.

Members of the Committee sought clarification on further street trading matters and the Licensing Policy Manager duly responded.

Resolved:

That Members of the Non-Statutory Licensing Committee:

1. Approved the proposed fees and charges for Annual Street Trading Consents with effect from 1 April 2019.
2. Approved the proposed fees and charges for Occasional/Temporary Street Trading Consents with effect from 1 April 2019.

Noted that a review of the Street Trading Policy provision is taking place.

9 **Review of Fees and Charges for Hackney Carriage and Private Hire Licensing functions for 2019/2020**

Chris Howell, Licensing Manager, presented a report asking Members to:

1. Approve the proposed fees and charges for Hackney Carriage and Private Hire Vehicle Drivers with effect from 1 May 2019.
2. Approve the proposed fees and charges for Hackney Carriage and Private Hire Vehicles with effect from 1 May 2019.
3. Approve the introduction of a two years badge for Hackney Carriage and Private Hire Vehicle Drivers.
4. Note the working fund transfer to the reserve.

The Licensing Manager discussed how the fees and charges had been determined and outlined the proposals for the coming year.

A Member of the Committee raised concerns regarding some of the proposed fees and the Licensing Manager explained further how these fees had been determined.

Following further discussions, Members commended the work of Licensing Services and welcomed the report.

Resolved:

That Members of the Non-Statutory Licensing Committee:

1. Approved the proposed fees and charges for Hackney Carriage and Private Hire Vehicle Drivers with effect from 1 May 2019.
2. Approved the proposed fees and charges for Hackney Carriage and Private Hire Vehicles with effect from 1 May 2019.
3. Approved the introduction of a two years badge for Hackney Carriage and Private Hire Vehicle Drivers.

Noted the working fund transfer to the reserve.

10 **Update – Government Response to the Report of the Task and Finish Group on Taxi and Private Hire Vehicle Licensing**

Chris Howell, Licensing Manager, presented a report asking Members to:

1. Note the content of the report.
2. Note that the Licensing Services Manager, in consultation with the Chair of Licensing, will respond to the consultation on behalf of the Licensing Authority.

The Licensing Manager discussed the Government response in further detail and responded to questions asked.

Resolved:

That Members of the Non-Statutory Licensing Committee:

1. Noted the content of the report.

Noted that the Licensing Services Manager, in consultation with the Chair of Licensing, will respond to the consultation on behalf of the Licensing Authority.

11 **Proposed Amendments to Guidelines Relating to Relevance of Convictions and Breaches of Licence Conditions relating to Hackney Carriage and Private Hire Vehicle Proprietors and Drivers and Private Hire Vehicle operators**

Chris Howell, Licensing Manager, presented a report asking Members to:

1. Agree and approve the proposed amendments to the Guidelines Relating to Relevance of Convictions and Breaches of Licence Conditions relating to Hackney Carriage and Private Hire Vehicle Proprietors and Drivers and Private Hire Vehicle Operators.
2. Agree and approve that the Guidelines Relating to Relevance of Convictions and Breaches of Licence Conditions relating to Hackney Carriage and Private Hire Vehicle Proprietors and Drivers and Private Hire Vehicle Operators become effective from 1 April 2019.
3. Note that the proposed amendments have been subject to full external consultation.

The Licensing Manager went through the consultation responses with Members and discussed the guidelines in further detail and responded to questions asked.

Resolved:

That Members of the Non-Statutory Licensing Committee:

1. Agreed and approve the proposed amendments to the Guidelines Relating to Relevance of Convictions and Breaches of Licence Conditions relating to Hackney Carriage and Private Hire Vehicle Proprietors and Drivers and Private Hire Vehicle Operators.
2. Agreed and approve that the Guidelines Relating to Relevance of Convictions and Breaches of Licence Conditions relating to Hackney Carriage and Private

Hire Vehicle Proprietors and Drivers and Private Hire Vehicle Operators become effective from 1 April 2019.

3. Noted that the proposed amendments have been subject to full external consultation.

12 **Proposed amendments to Hackney Carriage and Private Hire Vehicle Conditions**

Chris Howell, Licensing Manager, presented a report asking Members to:

1. Approve the revised conditions for hackney carriage and private hire vehicle conditions.
2. Note that the proposed amendments have been subject to consultation with the Trade at their group meetings.

The Licensing Manager discussed the amendments in further detail and responded to questions asked.

Resolved:

That Members of the Non-Statutory Licensing Committee:

1. Approved the revised conditions for hackney carriage and private hire vehicle conditions.
2. Noted that the proposed amendments have been subject to consultation with the Trade at their group meetings.

13 **Enforcement Update**

William Humphries, Service Lead, Compliance, delivered a presentation outlining the roles and responsibilities of the Licensing Compliance Team.

He discussed local and national enforcement operations carried out by the team, and discussed other enforcement issues, including safeguarding and equalities.

Following the presentation, Members of the Committee sought clarification on points raised and the Section Leader, Licensing Manager and Chair of the Licensing Committee duly responded.

The Chair closed the final meeting of the Municipal Year by thanking the Vice-Chair, Members and officers for their support throughout the previous twelve months in relation to both the Licensing Committee and Sub-Committees. The Committee reciprocated its thanks to the Chair.

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CITY OF
WOLVERHAMPTON
COUNCIL

Non-Statutory Licensing Sub-Committee

Minutes - 4 April 2019

Attendance

Members of the Non-Statutory Licensing Sub-Committee

Cllr Alan Bolshaw (Chair)
Cllr Rita Potter
Cllr Jane Stevenson

Employees

Sarah Hardwick	Senior Solicitor
Elaine Moreton	Section Leader, Licensing
Kirsty Tuffin	Democratic Services Officer
Donna Cope	Democratic Services Officer

Item No. *Title*

1 Apologies for Absence

There were no apologies for absence.

2 Declarations of interest

There were no declarations of interest.

3 Exclusion of press and public

Resolved:

That, in accordance with section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business as they involve the likely disclosure of exempt information falling within paragraph 1 of Schedule 12A to the Act relating to any individual.

4 Review of a Private Hire Vehicle Driver's Licence (SL)

The Chair invited Elaine Moreton, Section Leader, Licensing, and the Private Hire Vehicle Driver (SL) into the Hearing. SL was accompanied by his mother. The Chair led round-table introductions and outlined the procedure to be followed.

The Section Leader, Licensing, outlined the report regarding a six-month review of a Private Hire Vehicle Driver's Licence, which had been circulated to all parties in advance of the meeting. The matter had been referred to the Sub-Committee for consideration to be given as to whether SL remained a fit and proper person to hold a Private Hire Vehicle Driver's Licence.

SL confirmed that the information contained within the report was accurate.

All parties were invited to question the Section Leader on the report. No questions asked.

The Chair invited SL to make his submission.

SL discussed his experience as a Private Hire Vehicle Driver over the past six months and detailed his current employment with Club Cars. He stated that he enjoyed his job and had been promoted as a result of his hard work.

All parties were invited to question SL on his submission.

In response to questions from the Sub-Committee, SL elaborated further on his current employment and provided the Sub-Committee with references from his current employer (copies filed with these minutes).

The Sub-Committee were heartened by SL's submission and how he had turned his life around.

SL thanked the Sub-Committee for believing in him and giving him a chance.

Resolved:

The Sub-Committee considered all the evidence presented at the Hearing, both written and oral and were satisfied that SL remained a fit and proper person to hold a Private Hire Vehicle Driver's Licence and that no further action was required.

5 Review Prior to Renewal of a Private Hire Vehicle Operator's Licence (BC)

The Chair invited Elaine Moreton, Section Leader, Licensing, and the Private Hire Vehicle Operator (AD) into the Hearing. The Chair led round-table introductions and outlined the procedure to be followed.

Sarah Hardwick, Senior Solicitor, advised the Sub-Committee that prior to the Hearing, an email had been received from AD, stating that his Solicitor was unable to attend the Hearing.

AD confirmed this was correct and requested that the Hearing be adjourned to enable his Solicitor to attend.

Resolved:

The Sub-Committee agreed to adjourn the hearing until a further date.

6 Application for a Private Hire Vehicle Driver's Licence (MA)

The Chair invited Elaine Moreton, Section Leader, Licensing, and the Applicant (MA) into the Hearing. The Chair led round-table introductions and outlined the procedure to be followed.

The Section Leader, Licensing, outlined the report regarding an application for a Private Hire Vehicle Driver's Licence, which had been circulated to all parties in advance of the meeting. The matter had been referred to the Sub-Committee by an authorised employee of the council for further consideration to be given as to whether MA was a fit and proper person to hold a Private Hire Vehicle Driver's Licence due to the information outlined in the report.

The Section Leader advised the Sub-Committee that the new Council Guidelines relating to relevance of convictions and breaches of licence conditions were now in place and as a result, some of the dates within the report had changed. The Section Leader confirmed the amended dates.

MA confirmed that the information contained within the report was accurate.

All parties were invited to question the Section Leader on the report. Elaine Moreton provided responses to questions asked.

The Chair invited MA to make representations.

MA discussed the situation that led to the allegations being made against him and he detailed his personal circumstances. He admitted to plying for hire, which he deeply regretted, but stated the allegations of assault were not true.

All parties were invited to question MA on his submission.

In response to questions from the Sub-Committee, Section Leader and Solicitor, MA discussed his employment history as a Hackney Carriage Driver and elaborated further on the situations that led to the alleged assault.

The Chair invited MA to make a final statement.

MA stated that the allegations of assault made against him were not true and had ruined his life. He stated he was a good person and needed work to support his family. He stated that apart from the allegation of assault no other complaints had ever been made against him whilst working as a taxi driver.

MA and the Section Leader left the room to allow the Sub-Committee to determine the matter.

The Chair invited all parties to return.

The Chair detailed the decision of the Sub-Committee.

Resolved:

Having considered all the evidence presented at the Hearing, both written and oral, the Sub-Committee resolved that the applicant was a fit and proper person and therefore they determined to depart from the guidelines and grant MA a Private Hire Vehicle Driver's Licence subject to the following:

- That the Applicant attended a Review Hearing before the Licensing Sub-Committee after six months from grant of his licence.
- On attending the six-month review hearing it would assist if the Applicant were to produce a letter of reference from the company he was working for as to his performance as a private hire vehicle driver whilst licensed.

Granting of the licence was also subject to MA passing the knowledge test, a satisfactory medical, and producing documentation of his immigration status/ right to work in the UK.

The Senior Solicitor detailed the Applicant's right of appeal to the Magistrates' Court against the decision of the Sub-Committee, within 21 days of receipt of the decision.

7 **Review of a Hackney Carriage and Private Hire Vehicle Driver's Licence (CA)**
The Chair invited Elaine Moreton, Section Leader, Licensing, and the Driver (CA) into the Hearing. CA was accompanied by his Solicitor, Nigel Ford.

The Chair led round-table introductions and outlined the procedure to be followed.

The Section Leader, Licensing, outlined the report regarding a Review of a Hackney Carriage and Private Hire Vehicle Driver's Licence, which had been circulated to all parties in advance of the meeting. The matter had been referred to the Sub-Committee for consideration to be given as to whether CA was a fit and proper person to hold a Hackney Carriage and Private Hire Vehicle Driver's Licence due to the information outlined in the report.

Nigel Ford, Solicitor representing CA confirmed that the information contained within the report was accurate.

All parties were invited to question the Section Leader on the report. No questions asked.

The Chair invited CA to make his submission.

Nigel Ford made representations on behalf of his client. He stated that his client fully accepted the allegations against him and he was sorry. He discussed his client's current personal circumstances and stated CA was a hardworking family man with no convictions. He said his client was deeply sorry and embarrassed by the incident.

All parties were invited to question CA and Mr Ford on the submission.

In response to questions asked, Mr Ford stated that his client had been experiencing personal problems at the time of the incident and that he was not a bad man. He stated that his client lacked understanding of equality issues and would welcome further training if deemed appropriate by the Sub-Committee.

In response to questions asked, Sarah Hardwick, Senior Solicitor, and Elaine Moreton, Section Leader Licensing, elaborated on the training available to CA.

The Chair invited CA to make a final statement and Mr Ford did so on behalf of his client. He stated that his client was deeply sorry for his actions and would welcome further training. He stated that it was a one-off incident and no other complaints had been made against his client.

CA, Mr Ford (applicant's solicitor) and the Section Leader left the room to allow the Sub-Committee to determine the matter.

The Chair invited all parties to return.

The Chair detailed the decision of the Sub-Committee which was read out by the Senior Solicitor.

Resolved:

The Sub-Committee considered all the evidence before them, both written and oral, provided at the hearing.

In the circumstances, section 61 of the Local Government (Miscellaneous Provisions) Act 1976 and paragraph 5.1.25 of the Council Guidelines relating to Relevance of Convictions and Breaches of Licence Conditions, allowed the Council to suspend or revoke the dual licence. However, members were minded to rely upon paragraph 1.12 of the Guidelines which provide that in appropriate circumstances a suspension or revocation may be abated, by the licence holder demonstrating to the satisfaction of the Council that they had successfully completed and passed appropriate training which should be evidenced in writing to the Council.

Members required CA to attend the one-day Hackney Carriage and Private Hire Vehicle Driver knowledge course at his own expense.

Subject to CA successfully completing and passing the course, which should be evidenced in writing, no further action would be taken. However, should CA not complete and pass the course he would be required to attend a further review of his Hackney Carriage and Private Hire Vehicle Driver's Licence by the Sub-Committee.

CITY OF
WOLVERHAMPTON
C O U N C I L

Non-Statutory Licensing Sub-Committee

Minutes - 8 May 2019

Attendance

Members of the Non-Statutory Licensing Sub-Committee

Cllr Alan Bolshaw (Chair)

Cllr Keith Inston

Cllr Wendy Thompson

Employees

Sarah Hardwick

Elaine Moreton

Donna Cope

Senior Solicitor

Section Leader, Licensing

Democratic Services Officer

Part 1 – items open to the press and public

Item No. *Title*

1 Apologies for Absence

There were no apologies for absence.

2 Declarations of interest

There were no declarations of interest.

3 Exclusion of press and public

Resolved:

That, in accordance with section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business as they involve the likely disclosure of exempt information falling within paragraph 1 of Schedule 12A to the Act relating to any individual.

4 Application for a Private Hire Vehicle Driver's Licence (AK)

The Chair invited Elaine Moreton, Section Leader, Licensing, and the Applicant (AK) into the Hearing. AK was accompanied by her Solicitor, Mr Anthony Schiller. The Chair led round-table introductions and outlined the procedure to be followed.

The Section Leader, Licensing, outlined the report regarding an application for a Private Hire Vehicle Driver's Licence, which had been circulated to all parties in advance of the meeting. The matter had been referred to the Sub-Committee by an authorised employee of the council for further consideration to be given as to whether AK was a fit and proper person to hold a Private Hire Vehicle Driver's Licence due to the information outlined in the report.

The Section Leader advised that AK had previously submitted character references and wished for them to be considered by the Sub-Committee. The Sub-Committee agreed to the request (copies filed with these minutes).

All parties were invited to question the Section Leader on the report.

Mr Schiller, Solicitor representing AK, stated that some of the dates within the report were incorrect. He provided the correct dates and confirmed that his client had not be prejudiced by the inaccuracies within the report.

The Chair invited AK to make representations.

Mr Schiller made representations on behalf of his client. He stated that AK had held a Private Hire Vehicle Driver's licence with Sandwell Metropolitan Borough Council for 9 years and during that time she had not received a single complaint. He detailed the circumstances that led to his client's conviction and stated she was a good, hardworking person who would be an asset to the trade.

All parties were invited to question AK and Mr Schiller on the submission.

In response to questions asked, AK and Mr Schiller elaborated further on the situations that lead to AK's conviction and confirmed that she had a clean driving licence.

The Chair invited AK to make a final statement and Mr Schiller did so on behalf of his client. He stated that AK had a good history as a licensed driver and had learnt from her mistakes.

AK, Mr Schiller and the Section Leader left the room to allow the Sub-Committee to determine the matter.

The Chair invited all parties to return.

The Chair detailed the decision of the Sub-Committee.

Resolved:

That, having considered all the evidence presented at the Hearing, both written and oral, the Sub-Committee resolved to depart from the Council Guidelines relating to Relevance of Convictions and Breaches of Licence Conditions and grant AK a Private Hire Vehicle Driver's Licence subject to AK passing the knowledge test, a satisfactory medical, and producing documentation of her immigration status/ right to work in the UK.

5 **Review of a Private Hire Vehicle Driver's Licence (SH)**

The Chair invited Elaine Moreton, Section Leader, Licensing, and the Private Hire Vehicle Driver (SH) into the Hearing. SH was accompanied by his friend Mr Khan. The Chair led round-table introductions and outlined the procedure to be followed.

The Section Leader, Licensing, outlined the report regarding a review of a Private Hire Vehicle Driver's Licence, which had been circulated to all parties in advance of the meeting. The matter had been referred to the Sub-Committee for consideration to be given as to whether SH was a fit and proper person to hold a Private Hire Vehicle Driver's Licence.

The section leader reported the following updates since the report had been published:

- SH had submitted a Private Hire Vehicle Driver's Licence renewal application, so therefore Members would be reviewing his current licence and determining his renewal application;
- Witness statements had been received from Stockport Council;
- SH had not received a warning letter from Stockport Council as stated in the report.

All parties were invited to question the Section Leader on the report. Elaine Moreton provided responses to questions asked.

The Chair invited SH to make his submission.

Mr Khan, friend of SH, made representations on his behalf. He discussed the situations that led to the allegations made against him and stated they were not true. He also advised the Sub-Committee that the application in question had been completed by an agency, not by SH.

All parties were invited to question SH on his submission.

In response to questions asked, Mr Khan and SH elaborated further on the situations that led to the alleged misconduct and stated that the allegations were not true.

The Chair invited SH to make a final statement.

Mr Khan did so on behalf of SH. He stated again that the allegations were untrue, and that SH wanted a chance to prove himself.

SH, Mr Khan and the Section Leader left the room to allow the Sub-Committee to determine the matter.

The Chair invited all parties to return.

The Chair detailed the decision of the Sub-Committee which was read out by the Senior Solicitor.

Resolved:

The Sub-Committee considered all the evidence before them, both written and oral, provided at the hearing. The Sub-Committee were not satisfied that SH was a fit and proper person and therefore, in accordance with Section 51 and Section 61 of the Local Government (Miscellaneous Provisions) Act 1976, decided that SH's Private Hire Vehicle Driver's Licence would be revoked and his application to renew would be refused.

The decision was made in accordance with paragraphs 5.1.10, 5.1.25 and 5.1.9 of the guidelines relating to relevance of convictions and breaches of licence conditions agreed by the Non-Statutory Licensing Committee on 20 March 2019.

The Senior Solicitor detailed the Applicant's right of appeal to the Magistrates' Court against the decision of the Sub-Committee, within 21 days of receipt of the decision.

Councillor Wendy Thompson withdrew from the meeting.

6

Review prior to renewal of a Private Hire Vehicle Operator's Licence (BC)

The Chair invited Elaine Moreton, Section Leader, Licensing, and the Private Hire Vehicle Operator (AD) into the Hearing. AD was accompanied his mother and Solicitor, Mr Anthony Schiller. The Chair led round-table introductions and outlined the procedure to be followed.

The Section Leader, Licensing, outlined the report regarding a review prior to renewal of a Private Hire Vehicle Operator's Licence, which had been circulated to all parties in advance of the meeting. The matter had been referred to the Sub-Committee for consideration to be given as to whether AD was a fit and proper person to hold a Private Hire Vehicle Operator's Licence due to the information outlined in the report.

All parties were invited to question the Section Leader on the report. Elaine Moreton provided responses to questions asked.

The Chair invited AD to make representations.

Mr Schiller made representations on behalf of his client. He discussed AD's employment history as a Private Hire Vehicle Driver and Operator and stated that AD had made mistakes due to lack of experience. Mr Schiller detailed the situations that led to the breach of licence conditions and explained how AD had addressed these. He stated AD was a fit and proper person to hold a Private Hire Vehicle Operator's Licence and had learnt from his mistakes.

Mr Schiller requested that the Sub-Committee received a number of supporting press articles relating to his client. The Sub-Committee agreed to the request (copies filed with these minutes).

All parties were invited to question AD and Mr Schiller on the submission.

In response to questions asked, AD and Mr Schiller elaborated further on the situations that lead to the breach of licence conditions and discussed further how AD had put measures in place to ensure they would not happen again.

The Chair invited AD to make a final statement and Mr Schiller did so on behalf of his client. He stated that AD had made mistakes but had made significant investments and changes to his business model to address them.

AD, Mr Schiller and the Section Leader left the room to allow the Sub-Committee to determine the matter.

The Chair invited all parties to return.

The Chair detailed the decision of the Sub-Committee which was read out by the Senior Solicitor.

Resolved:

The Sub-Committee considered all the evidence presented at the Hearing, both written and oral and having considered all the information presented, the Licensing Sub-Committee did not find AD to be a fit and proper person to hold a Private Hire Vehicle Operator's Licence.

In accordance with Sections 55 and 62 of the Local Government (Miscellaneous Provisions) Act 1976 and paragraphs 5.1.19 and 5.1.25 of the Council's guidelines the Sub-Committee decided that the application for renewal was refused. It was noted that the licence granted on 30.10.17 expired on 29.10.18 and therefore review of that licence was not necessary and renewal only had been determined. Full reasons for the decision would be detailed in a decision letter forwarded to AD.

The Senior Solicitor detailed the Applicant's right of appeal to the Magistrates' Court against the decision of the Sub-Committee, within 21 days of receipt of the decision.

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<p>CITY OF WOLVERHAMPTON COUNCIL</p>	<p>Non-Statutory Licensing Committee 10 July 2019</p>
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Report title	Addition to Fees and Charges for Acupuncture, Tattooing, Electrolysis, Semi-Permanent Skin Colouring and Cosmetic Piercing 2019 - 2020	
Wards affected	All wards	
Accountable director	Ross Cook, Director of City Environment	
Originating service	Licensing Services	
Accountable employee	Michelle James Tel Email	Licensing Policy Manager 01902 556796 michelle.james@wolverhampton.gov.uk

Recommendation for decision:

The Non-Statutory Licensing Committee is recommended to:

1. Approve the proposed fees and charges as set out in Table 1 with immediate effect.

1.0 Purpose

- 1.1 To submit for consideration proposed fees and charges for 2019-2020 in relation to Acupuncture, Electrolysis, Tattooing, Semi-Permanent Skin Colouring and Cosmetic Piercing.

2.0 Background

- 2.1 This report is submitted to propose an additional new charge in order to regulate large-scale tattooing events in Wolverhampton. These types of event regularly host approximately 180 visiting Tattoo Artists into the district to work over a period of 2-3 days. The standard fees for these functions have also been revised.
- 2.2 This event and fee amendment has been delayed following a complex investigation and legal process focussing on safe practices which has recently concluded in this field.
- 2.3 The Council is empowered under statute to levy fees for the issue of local licences, registrations and permits. This registration is subject to locally set fees in order to offer a full cost-recovery of the service provided.
- 2.4 The Council policy is to review its fees on an annual basis and introduce increases or decreases in line with the cost of providing the service.

3.0 Proposed Fees and Charges

- 3.1 Over recent years the number of applications received has increased from approximately 15 to more than 50 per annum currently. The nature of procedures undertaken and the technology used has also changed. The level of potential risk to the public has increased significantly. All premises and practitioners are subject to an inspection as part of the registration process. The registration scheme contains provision for removal of and ban from future registration.
- 3.2 It should be noted that the historic fees combined registration of premises and practitioners, these have now been separated. The proposed fees and charges are broken down into three parts; a fee for premises registration; a fee for practitioner registration and; a fee per temporary practitioner registration. The table below shows the proposed fees and charges calculated to cover the costs of processing, issue and inspection of registration and meet the requirements to reflect the true costs to the council of the registration scheme.

Table 1

Task	Fees and Charges	
	Existing	Proposed
Premises registration	£ 105.00	£ 201.00
Practitioner registration	£ 105.00	£ 271.00
Temporary practitioner registration	N/A	£ 47.00

4.0 Financial Implications

- 4.1 Should the Licensing Committee agree with the recommendations in this report it is anticipated that the proposed discretionary fees and charges in will ensure a cost neutral service.

[MK/16052019/X]

5.0 Legal implications

- 5.1 The Local Government (Miscellaneous Provisions) Act 1982 allows adoption of provisions by a Local Authority relating to the regulation of acupuncture, tattooing, ear piercing and electrolysis.

Once adopted section 14 and 15 of the Act provide that a person shall not carry on the practice or business of acupuncture, tattooing, semi-permanent skin-colouring, cosmetic piercing or electrolysis unless they are registered by the local authority.

Further, a local authority may charge such reasonable fees as they may determine.

The function of fee setting is delegated to the Licensing Committee who may determine fees and charges.

- 5.2 Details of fees will be published in accordance with any requirements under law. [SH/0905/2019/A]

6.0 Equalities implications

- 6.1 There are no equalities implications arising from this report.

7.0 Environmental implications

- 7.1 There are no environmental implications arising from this report.

8.0 Human resources implications

- 8.1 There are no human resources implications arising directly from this report.

9.0 Corporate Landlord implications

- 9.1 There are no Corporate Landlord implications arising directly from this report.

10.0 Schedule of background papers

- 10.1 Review of Fees and Charges for General Licensing and Miscellaneous Matters for 2019 - 2020 – Licensing Committee 20 March 2019

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<p>CITY OF WOLVERHAMPTON COUNCIL</p>	<p>Non-Statutory Licensing Committee 10 July 2019</p>
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Report Title	Application for an Increase in Hackney Carriage Fares	
Wards affected	All wards	
Accountable Director	Ross Cook, Director of City Environment	
Originating service	Licensing Services	
Accountable employee	Chris Howell	Licensing Manager
	Tel	01902 554554
	Email	chris.howell@wolverhampton.gov.uk

Recommendations for decision:

The Non-Statutory Licensing Committee is recommended to:

1. Approve the proposed increases in Hackney Carriage Fares as detailed in Appendix 1 and authorise the required publishing of a notice in a local newspaper detailing the proposed fare increase and stating a consultation period during which representations regarding the increase can be made.
2. Agree to receive a further report if at the end of the consultation period there are objections to the proposed fare increase.

Recommendation for noting:

The Non-Statutory Licensing Committee is recommended to note:

1. That if at the end of the consultation period there are no objections to the proposed fare increase, implementation of the proposed increases will occur.

1.0 Purpose

- 1.1 To advise the Non-Statutory Licensing Committee of an application by the Taxi Owners Association (Wolverhampton) Ltd, Wolverhampton Hackney Carriage Drivers Association and Hackney Carriage Union for an increase in Hackney Carriage Fares and to seek Committee's approval for the setting of appropriate fares.

2.0 Introduction

- 2.1 Under the provision of the Local Government (Miscellaneous Provisions) Act 1976 the fares charged by Hackney Carriage services are determined and set by the Local Authority in which they are licensed to trade. The Local Authority has no legal power to control the fares charged by Private Hire Vehicles.
- 2.2 The current fares have applied since 6 March 2013.
- 2.3 Applications were received from the Taxi Owners Association (Wolverhampton) Ltd, Wolverhampton Hackney Carriage Drivers Association and Hackney Carriage Union requesting an increase in Hackney Carriage Fares over the festive period. A copy of the proposed fares is attached at Appendix 1.
- 2.4 A copy of the existing fare table is attached at Appendix 2 to the report. Following dialogue with the trade, employees have sought to make the proposed table of fares clearer and easier to understand. The revised table will also, if approved, be issued to Hackney Carriages in an A4 format so it is more visible to customers.
- 2.5 In accordance with the Act a notice must be published in a local newspaper, stating the proposed fare increase and provide details of the route for representations. The notice must specify a date, which must not be less than 14 days from the date on which the notice is first published, by which date any representations regarding the fare increase must be made to the Council.
- 2.6 A copy of the notice must be available at the Council Offices for inspection, free of charge, at all reasonable hours.
- 2.7 Once the consultation period (in this instance 14 days) has expired, if there have been no representations received, or any received have been subsequently withdrawn, then the new fares take effect, either at the end of the consultation period or when the last representation is withdrawn. However, if representations are made and are not withdrawn, then Councillors must consider the representations and a further report will be presented to the Non-Statutory Licensing Committee.

3.0 Legal implications

- 3.1 Section 65 of Local Government (Miscellaneous Provisions) Act 1976 provides:
- (1) A district council may fix the rates or fares within the district as well for time as distance, and all other charges in connection with the hire of a vehicle or with the

arrangements for the hire of a vehicle, to be paid in respect of the hire of hackney carriages by means of a table (hereafter in this section referred to as a “table of fares”) made or varied in accordance with the provisions of this section.

- (2) (a) When a district council make or vary a table of fares they shall publish in at least one local newspaper circulating in the district a notice setting out the table of fares or the variation thereof and specifying the period, which shall not be less than fourteen days from the date of the first publication of the notice, within which and the manner in which objections to the table of fares or variation can be made.
- (b) A copy of the notice referred to in paragraph (a) of this subsection shall for the period of fourteen days from the date of the first publication thereof be deposited at the offices of the council which published the notice, and shall at all reasonable hours be open to public inspection without payment.
- (3) If no objection to a table of fares or variation is duly made within the period specified in the notice referred to in subsection (2) of this section, or if all objections so made are withdrawn, the table of fares or variation shall come into operation on the date of the expiration of the period specified in the notice or the date of withdrawal of the objection or, if more than one, of the last objection, whichever date is the later.

[SH/14062019/B]

4.0 Financial implications

- 4.1 The cost of the advertisement in the local newspaper and the production of new fare cards is likely to be in the region of £1,200 These costs will be met from within existing revenue budgets.

[MK/18062019/C]

5.0 Equalities implications

- 5.1 This report has no implications for the Council’s Equal Opportunities Policy.

6.0 Environmental implications

- 6.1 There are no direct environmental implications arising from this report.

7.0 Human resources implications

- 7.1 There are no human resources implications arising directly from this report.

8.0 Corporate Landlord implications

- 8.1 There are no Corporate Landlord implications arising directly from this report.

9.0 Schedule of Background Papers

- 9.1 Licensing Committee 19 September 2008
- Licensing Committee 21 January 2009
- Licensing Committee 16 January 2013

APPENDIX 1

PROPOSED HACKNEY CARRIAGE TABLE OF FARES

<p><u>TARIFF 1</u> (6.00am - 11.00pm Monday - Saturday)</p> <p>INITIAL FARE (first ¼ mile)</p> <p>Each subsequent mile (charged at 10p increments)</p>	<p>£2.80</p> <p>£1.60</p>
<p><u>TARIFF 2</u> (11.00pm - 6.00am Monday – Thursday, 6.00am Sundays until 6.00am Monday and Bank Holidays from 6.00am)</p> <p>INITIAL FARE (first ¼ mile)</p> <p>Additional miles as Tariff 1</p>	<p>£3.50</p> <p>£1.60</p>
<p><u>TARIFF 3</u> (11.00pm - 6.00am Friday/Saturday – Saturday/Sunday and nights preceding a Bank Holiday from 11.00pm until 6.00am the following morning)</p> <p>INITIAL FARE (first ¼ mile)</p> <p>Each subsequent mile</p>	<p>£3.50</p> <p>£2.20</p>
<p>CHRISTMAS EVE 24 DECEMBER 6PM UNTIL 6AM 27 DECEMBER NEW YEARS EVE 31 DECEMBER 6PM UNTIL 6AM 2 JANUARY</p> <p>Double Time Tariff 1</p>	
<p><u>OTHER</u></p> <p>Waiting time (every 30 seconds)</p> <p>Soiling charge</p>	<p>£ 0.10</p> <p>Up to £40.00</p>

APPENDIX 2

HACKNEY CARRIAGE TABLE OF FARES

<p><u>TARIFF 1</u> (6.00am - 11.00pm Monday - Saturday)</p> <p>INITIAL FARE (first ¼ mile)</p> <p>Each subsequent mile (charged at 10p increments)</p>	<p>£2.80</p> <p>£1.60</p>
<p><u>TARIFF 2</u> (11.00pm - 6.00am Monday – Thursday, 6.00am Sundays until 6.00am Monday and Bank Holidays from 6.00am)</p> <p>INITIAL FARE (first ¼ mile)</p> <p>Additional miles as Tariff 1</p>	<p>£3.50</p> <p>£1.60</p>
<p><u>TARIFF 3</u> (11.00pm - 6.00am Friday/Saturday – Saturday/Sunday and nights preceding a Bank Holiday from 11.00pm until 6.00am the following morning)</p> <p>INITIAL FARE (first ¼ mile)</p> <p>Each subsequent mile</p>	<p>£3.50</p> <p>£2.20</p>
<p>CHRISTMAS EVE (only from 6pm) CHRISTMAS DAY, BOXING DAY, NEW YEARS EVE AND NEW YEARS DAY</p> <p>1½ Times Tariff 1</p>	
<p><u>OTHER</u></p> <p>Waiting time (every 30 seconds)</p> <p>Soiling charge</p> <p>Dated 6 March 2013</p>	<p>£ 0.10</p> <p>Up to £40.00</p>

<p>CITY OF WOLVERHAMPTON COUNCIL</p>	<p>Non-Statutory Licensing Committee 10 July 2019</p>
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Report title	Health and Safety Statutory Plan 2019-2020	
Wards affected	All wards	
Accountable director	Ross Cook, Director of City Environment	
Originating service	Business Services	
Accountable employee	Emma Caddick	Service Lead
	Tel	01902 554320
	Email	Emma.Caddick@wolverhampton.gov.uk
Report has been considered by	Councillor Steve Evans, Cabinet Member for City Environment	

Recommendation for decision:

The Non-Statutory Licensing Committee is recommended to:

1. Approve the proposed Health and Safety Statutory Plan 2019-2020.

1.0 Purpose

- 1.1 To inform the Non-Statutory Licensing Committee of the legal requirement to produce a Health and Safety Statutory Plan.
- 1.2 To seek Non-Statutory Licensing Committee approval for the 2019-2020 Health and Safety Statutory Plan. The proposed plan is attached at Appendix 1.

2.0 Background

- 2.1 The Council is responsible for protecting the health, safety and welfare of people at work in Wolverhampton and to safeguard others, principally members of the public, who may be exposed to risks from the way that work is carried out; either in Wolverhampton, or by employers whose managerial control is based in Wolverhampton. This responsibility is shared with the Health and Safety Executive and the Care Quality Commission. The Health and Safety (Enforcing Authority) Regulations 1998 determine who is responsible for whom at what premises.
- 2.2 Traditionally Local Authorities would have delivered their responsibilities through thorough proactive inspection programmes as well as reacting to reports of near misses, accidents and complaints of poor health and safety standards. Over recent years following changes in guidance, 'LAC67/2 – Targeting Local Authority Interventions', from the HSE, proactive inspection has been reduced to only the highest risk businesses. This risk is assessed on; confidence in management, safety performance, health performance and welfare needs compliance. Other businesses would only be contacted proactively to provide advice and education. They could still receive reactive inspection following reports of near misses, accidents and complaints of poor health and safety standards.
- 2.3 The HSE provides the list of 'Activities/ Sectors for proactive inspection by Local Authorities', only those sectors listed can be inspected and the inspection is limited to the activities detailed.
- 2.4 Furthermore, under Section 108 of the Deregulation Act 2015 the Local Authority is required to consider the promotion of economic growth when exercising regulatory functions. In particular, regulatory action is only taken when needed and any action taken must be proportionate.
- 2.5 The Health and Safety Statutory Plan is a requirement under the 'National Local Authority Enforcement Code for Health and Safety at Work'. This code is mandatory guidance issued by the Health and Safety Executive under Section 18 of the Health and Safety at Work Etc. Act 1974. The Health and Safety Statutory Plan is one of two statutory service plans implemented by Consumer Services. The Health and Safety Statutory Plan is a commitment to delivering the service including the resources that will be allocated and creates a standard against which the service can be audited.
- 2.6 The Health and Safety Statutory Plan for 2019-2020 details the resources allocated, priority areas of activity and a reduced number of proactive inspections.

3.0 Proposal

- 3.1 It is requested that the Non-Statutory Licensing Committee approve the 2019-2020 Health and Safety Statutory Plan.

4.0 Financial implications

- 4.1 The overall resource provision required to deliver the requirements of the plan fall within the City Environment portfolio.
- 4.2 The approved budget for Environmental Health and Trading Standards in 2019-2020 is £1.9 million, which includes the provision of the Health and Safety service. It should be recognised a wide range of other non-health and safety related services are delivered within this budgetary provision. The cost of the level of resource available for the provision of health and safety activities covered by the statutory plan is currently in the region of £146,000 per annum.
[MK/27062019/S].

5.0 Legal implications

- 5.1 Health and safety enforcement is a function which must not be the responsibility of an authority's executive. Functions under any of the "relevant statutory provisions" within the meaning of Part 1 of the Health and Safety at Work etc Act 1974, fall to the Licensing Committee to approve.
- 5.2 Under Section 18 of the Health and Safety at Work etc Act 1974 the Authority is required to make "adequate arrangements" for the enforcement of health and safety within the City. The production of an annual service plan is a mandatory requirement of the guidance to this obligation. The endorsement of the plan is the responsibility of the Non-Statutory Licensing Committee.
[SH/26062019/B]

6.0 Equalities implications

- 6.1 The Health and Safety Statutory Plan aligns the support and enforcement activities of Regulatory Services with HSE guidance, all activity is intelligence/ risk based and activity is only undertaken where necessary.
- 6.2 All regulatory activity is undertaken in accordance with the Black Country Regulators Operating Framework, previously approved by Cabinet.
- 6.3 Any prosecutions are taken in accordance with the Home Office Code for Crown Prosecutors, which includes an evidential and public interest test. The evidential test is undertaken by Legal Services and final approval for prosecution is via the Head of Service.

6.4 There will be no adverse equality implications.

7.0 Environmental implications

7.1 A significant proportion of the activities and functions undertaken are intended to protect and enhance Wolverhampton's natural, commercial and built environments.

7.2 Proportionate, appropriate and focussed regulation can have significant positive impacts on the environmental amenity of buildings, land and entire neighbourhoods.

8.0 Human resources implications

8.1 There are no direct human resources implications arising from this report.

9.0 Corporate Landlord implications

9.1 A number of businesses operate from Council assets/properties. In some of these cases the Council will have duty holder responsibilities in ensuring the structure and facilities provided are compliant with health and safety legislation. In these cases, the service is advised of its responsibilities by the visiting officer.

10.0 Health and Wellbeing Implications

10.1 Implementation of the Health and Safety Statutory Service Plan and the subsequent inspection of businesses within the City helps to ensure that businesses comply with the law and that employees and members of the public are safe. All of the work undertaken by the Service is aimed at securing the health and wellbeing of residents and visitors to the City.

11.0 Schedule of background papers

11.1 None

**CITY OF
WOLVERHAMPTON
C O U N C I L**

**Health and Safety Statutory Service Plan
2019 - 2020**

This is the City of Wolverhampton Council's Health and Safety Service Plan, dedicated to the health and safety enforcement function. It covers all elements of responsibilities relating to premises and functions falling within this Council's remit for health and safety enforcement as encompassed within the Health and Safety (Enforcing Authority) Regulations 1998.

The Health and Safety Service Plan is an expression of this Council's commitment to Health and Safety Enforcement and is a requirement of the Health and Safety Executive (HSE) as the body that monitors, audits and broadly sets Councils' activities on health and safety enforcement. The format and content of this service plan incorporates mandatory guidance issued by the HSE under Section 18 of the Health and Safety at Work etc. Act 1974. This is the standard which, local authorities must reach in relation to their priorities.

U.K. Health and Safety has undergone dramatic change over recent years. Through its actions via LA Code of Practice LAC 67/2 (now revision 8) and modifications to the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR). Health and Safety enforcement is confined to distinct nationally applied high-risk areas or local intelligence based enforcement. As a consequence, the nation-wide number of inspections has fallen dramatically to around 5% of what they were. There is no longer a legal requirement to register premises for health and safety enforcement and local authorities have to rely on local 'intelligence information' to root out poor practices. It is against this backdrop that local authorities must now perform. Local authorities have latitude to respond to local risks however, as 'matters of evident concern' and the authority have done this where in its opinion there is serious risk of personal injury.

For 2019-2020 The City of Wolverhampton Council health and safety team will follow the national LA Code of Practice – LAC 67/2 (rev.8). This is little changed from the previous version for 2018-2019 but now includes the additional topic area of inflatables safety, which targets those that supply, erect and manage air-filled structures commonly such as 'bouncy castles'. The Service will continue to investigate workplace accidents in keeping with national selection guidance that identifies which accidents and incidents are worthy of investigation and those which are not.

In 2018-2019 officers from within the service were heavily involved dealing with high profile, significant and complex health and safety issues. This obviously influences the ability of the Service to undertake proactive health and safety work. Whilst it is the intention of the Service to undertake the work outlined in the service plan this will continue to be subject to the level of resource and the emerging issues, which arise during the year.

Emma Caddick
Service Lead
Environmental Health and Trading Standards

1.0 Aims and Objectives

- 1.1 To protect the health, safety and welfare of people at work in Wolverhampton and to safeguard others, principally members of the public, who may be exposed to risks from the way that work is carried out. The Environmental Health Service will follow the National Local Authority Enforcement Code. This code defines 'adequate arrangements for enforcement' of health and safety legislation at premises, which is requirement under section 18 of the Health and Safety at Work Act 1974.
- 1.2 The service will prioritise their work based on the national priorities set by the HSE, with the key objective to focus on the safety of the workforce and protect them from work related ill health.
- 1.3 Proactive inspection will only be used for high risk premises or where intelligence suggests that risks are not being effectively managed.
- 1.4 Staff will follow the incident selection criteria set by the HSE to determine whether to investigate accidents, incidents and cases of ill health.
- 1.5 Education plays an important part in improving health and safety standards where local intelligence identifies sector issues we will consider undertaking a proactive awareness campaign subject to resources.
- 1.6 Staff will defer to the Black Country Enforcement policy and the Enforcement Management Model issued by the HSE when undertaking health and safety enforcement.

2.0 Scope of the Health and Safety Service

- 2.1 The role of this service is to support, encourage and advise and where necessary to hold to account businesses to ensure that they manage their occupational health and safety risks. This will be through:
 - provision of advice, investigating complaints and accidents and inspection only where specifically identified.
 - Acting as responsible authority in relation to the Licensing Act 2003 applications and as consultee in relation to relevant planning and building control applications.
 - Commenting on proposed health and safety legislation, codes of practice, guidance and other official documents as necessary and as request
 - Promoting and enforcing as necessary the provisions contained in the Health Act 2006, relating to smoke free workplaces and vehicles.

- Identification of body piercing activities (acupuncture, tattooing, semi-permanent skin colouring, cosmetic piercing and electrolysis) requiring registration and prepare them for the issue of registration.
- 2.2 The team is located at the Civic Centre, St Peters Square, Wolverhampton, and the service is available from 9:00 am – 5pm. Monday to Thursday and 9:00 am – 4.30 pm on Friday. Out of Hours interventions are carried out where required.
- 2.3 Informal arrangements are in place for contacting senior officers regarding matters arising outside of normal working hours e.g. accidents and incidents.

3.0 Service Delivery

Current Enforcement Guidance

- 3.1 The Health and Safety Executive has published a range of guidance for LA's to create a targeted regulatory programme.
- 3.2 In May 2013 the HSE published the National Local Authority Enforcement Code (The Code). The Code provides Local Authorities (LA) with guidance on intervention and enforcement programmes so that LA regulators take a consistent and proportionate approach to their regulatory interventions. It also sets out the Government expectations of a risk-based approach to targeting health and safety interventions and enforcement.
- 3.3 The Code provides LA's with a principles-based framework that focuses regulatory resources on the basis of risk via a range of different regulatory techniques and interventions. Advice to Local Authorities on targeting interventions is contained in Local Authority Circular 67/2 (rev.8) which sets out a list of national priorities and provides guidance on setting local priorities.

4.0 National Priority Projects

- 4.1 For 2019-2020 the HSE have set a number of topics which are deemed to be of national priority. Many of these are repeated annually and there are some new additions. The City of Wolverhampton Council will conduct the following projects that have been identified as being a national priority: -

Raising awareness of the need to prevent injury to members of the public from accessing large commercial waste bins

- 4.2 Provision of guidance when businesses adopt a commercial contract with the Council or during food hygiene visits.

Duty to manage asbestos

- 4.3 Advisory information to be issued to hotels regarding their duty in relation to asbestos. Production of a news-letter to advise public houses of their responsibilities in relation to inflatables, asbestos, gas safety and beverage gases.

Beverage gases in the hospitality Industry

- 4.4 Raise awareness with Marston's PLC who the Council has a primary authority partnership with. Raise awareness during food hygiene inspections. Production of a news-letter to advise public houses of their responsibilities in relation to inflatables, asbestos, gas safety and beverage gases.

Gas safety in commercial catering premises

- 4.5 Raise awareness during routine food hygiene inspections. Production of a news- letter to advise public houses of their responsibilities in relation to inflatables, asbestos, gas safety and beverage gases.

Inflatable amusement devices

- 4.6 Production of a news-letter to advise public houses of their responsibilities in relation to inflatables, asbestos, gas safety and beverage gases. Discuss during the Safety Advisory Group if we become aware of an event with inflatables.

5.0 Proactive Inspection

- 5.1 Proactive inspections will be undertaken where local intelligence suggests the risks identified in Annex B of the LAC 67/2 health and safety guidance are not being controlled.

6.0 Health and Safety Complaints

- 6.1 The Service receives in the region of 150 requests for service in relation to health and safety per year. This can range from enquiries about health and safety law e.g. employers/proprietors' duties, through to complaints and "whistle blowers" detailing serious workplace conditions or reports of dangerous practices.
- 6.2 All health and safety complaints received, including anonymous complaints are prioritised and investigated in accordance with the good enforcement principle of targeting, transparency, consistency and proportionality. Emphasis is placed on those complaints that have the potential to cause most harm to employees or the public.
- 6.3 All request for service are logged on to the back office system (Idox) and any action taken in relation to a complaint is logged on this system too.

7.0 Liaison with other Organisations

- 7.1 The City of Wolverhampton Council are part of the West Midlands Health and Safety Liaison Group (WMHSLG), who work together to produce common

policies, practices and procedures to aid consistency. The group also organises regular training programmes for enforcement officers.

7.2 As a Council we liaise with other organisations as appropriate such as the Fire Rescue Service and the Police.

7.3 The service also advises and liaises with other services within the Council, including Building Control, Planning and Licensing.

8.0 Health and Safety Partnerships

8.1 The City of Wolverhampton Council are partners with the HSE and the National Association of Steel Service Centres to create the Steel Stockholding Lead Authority Partnership, which has been in existence now for over 20 years. This has created published industry guidance, most recently reviewed in 2016. Training and guidance for both industry and officers has been developed through this group.

8.2 The Council has also recently developed a Primary Authority Partnership with Marston's PLC. The partnership will primarily focus on health and safety, food hygiene and standards.

9.0 Resources

Staffing Allocation

9.1 Within the Environmental Health team there will be the equivalent of 2.5 FTE Senior Environmental Health Officers dedicated to the delivery of health and safety enforcement.

9.2 A breakdown of the proportions of time spent on operational and managerial duties dedicated to health and safety is detailed below:

Job Title	No FTE	% Health and Safety	FTE
Service Lead Commercial Group 3	1.0	30%	0.30
Inspectors	2.5	100%	2.5
Total	3.5		2.8

CITY OF WOLVERHAMPTON COUNCIL	Non-Statutory Licensing Committee 10 July 2019
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Report Title	Review of Decision Making 2018 – 2019	
Wards affected	All Wards	
Accountable Director	Ross Cook, Director of City Environment	
Originating service	Licensing Services	
Accountable employee	Chris Howell Tel Email	Licensing Manager 01902 554554 Chris.Howell@wolverhampton.gov.uk

Recommendations for decision:

The Non-Statutory Licensing Committee is recommended to:

1. Endorse and approve the proposals in section 2 of this report relating to category 2 decisions.
2. Endorse and approve the proposals in section 2 of this report relating to category 3 decisions.
3. Delegate category 3 decision making powers to the Director of City Environment.
4. Agree to receive further annual delegation update reports at the beginning of each municipal year.

Recommendations for noting:

The Non-Statutory Licensing Committee is recommended to note:

1. The schedule attached at Appendix 1 to this report which includes further proposed delegations from the Director of City Environment.
2. The schedule of employee decisions for 2018 - 2019 attached at Appendix 2 to this report in relation to new hackney carriage and private hire applications.
3. The schedule of employee decisions for 2018 - 2019 attached at Appendix 3 to this report in relation to hackney carriage and private hire reviews.
4. The schedule of decisions for 2018 - 2019 attached at Appendix 4 to this report in relation Magistrates and Crown Court appeals.

1.0 Purpose

- 1.1 To seek the endorsement and approval of a proposed decision-making process and the proposed delegations in relation to category 3 decision making powers to the Director of City Environment.
- 1.2 To draw Councillors' attention to the delegations document attached at Appendix 1 which includes proposed delegations from the Director of City Environment to officers within Place.

2.0 Background

- 2.1 The Non-Statutory Licensing Committee has responsibility for a wide range of licensing functions. These relate principally to the issue of licences, permits, registrations, consents and their enforcement.
- 2.2 Councillors will be most familiar with taxi related matters. However, there are many other matters that are only occasionally brought to Councillors' attention for consideration e.g. sex establishments.
- 2.3 The licensing system is configured to allow the proper discharge of functions and operates through the Non-Statutory Licensing Committee either taking decisions themselves or through the delegation of decisions to officers.
- 2.4 The aim of the delegation scheme is the achievement of a proper balance of responsibilities to enable the service to be delivered in an efficient and effective manner.
- 2.5 The current Non-Statutory Committee approval arrangements categorise decisions into three categories. See table below.

Current decision-making progress

Category	Who takes the decision?	Type of decision
1	Full Committee	Policy matters and those which have significant political, financial implications including fees and charges or service delivery issues
2	Sub Committee	Contentious applications for new and existing permissions/consents and licences to include suspensions and licence revocations, where appropriate and in accordance with agreed policy/criteria responsibility for any function as prescribed by statute
3	Delegated to Officers	Determination of consents, permits, registrations, licence applications and reviews, to include contentious applications for new and existing permissions/consents and licences, where relevant and in accordance with agreed policies/criteria

3.0 Delegation of category 2 and 3 decisions

- 3.1 On 30 May 2012 the Licensing Committee considered a report on the review of decision making.
- 3.2 This report set out a review process for officer delegations.
- 3.3 Licensing Services produced a policy document which included a list of current and proposed delegation to officers for a range of decisions.
- 3.4 The Non-Statutory Licensing Committee confirmed and endorsed category 2 and category 3 decisions and the continuation of the existing regime of officer delegations and approved delegation of category 3 decisions, to the Strategic Director for Education and Enterprise. This ensured the ongoing delivery of routine, non-contentious licensing functions in accordance with agreed policies and procedures.
- 3.5 Councillors agreed that an updated delegation report be presented to Non-Statutory Licensing Committee on an annual basis to the first meeting of the municipal year.
- 3.6 The Non-Statutory Licensing Committee are asked to endorse and approve the delegation of category 3 decision making to the Director of City Environment.
- 3.7 The delegations document attached at Appendix 1 has been updated throughout the year and includes proposed delegations from the Director of City Environment to officers within the Place directive.
- 3.8 Should Councillors agree with recommendations within this report the proposed delegations document will be authorised by the Director of City Environment.

4.0 Legal implications

- 4.1 The Licensing Authorities (Functions and Responsibilities) (England) Regulations 2000 Schedule 1 specifies a range of functions which are not to be an executive responsibility and this includes licensing and registration functions.
- 4.2 The Non-Statutory Licensing Committee has been appointed to exercise the Council's functions relating to the processing, determination and management of licensing. Specific powers and duties are listed in the Council's constitution and some can be delegated to officers.
- 4.3 One of the main principles of the constitution is the need to be able to ascertain who is responsible for any decision made by or on behalf of the Council and this is particularly so for officer delegations which must be comprehensive.
[SH/26062019/A]

5.0 Financial implications

- 5.1 The recommendations in the report are designed to enable efficient and effective decision-making processes. There are no direct financial implications arising from this report.
[MK/27062019/V]

6.0 Equalities implications

- 6.1 The agreement of criteria relating to officer decisions will be subject to equality analysis to ensure the proposals are in accordance with the Council's Equal Opportunities Policy and the requirements of the Human Rights Act 1998.

7.0 Environmental implications

- 7.1 Many of the functions for which the Committee has responsibility have a bearing on environmental issues.

8.0 Human resources implications

- 8.1 There are no human resources implications arising directly from this report.

9.0 Corporate Landlord implications

- 9.1 There are no Corporate Landlord implications arising directly from this report.

10.0 Schedule of background papers

- 10.1 Licensing Committee – 30 May 2012, 22 May 2013, 18 June 2014, 3 June 2015, 15 June 2016, 6 June 2017, 6 June 2018 - Review of decision making.

Non-Statutory Licensing Committee – Committee/Sub-Committee/Officer Delegations

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s) 2019 - 2020
Hackney Carriage & Private Hire			
New Applications – Hackney Carriage/Private Hire Vehicle Driver's Licence	Clear of guidelines – Licensing Officer	Licensing Committee 30/05/2012	
	Not clear of guidelines – Head of Business Services/Service Managers within Governance Services/Place, Licensing Manager, Section Leaders, Licensing Licensing Sub-Committee	Licensing Committee 06/06/2018	Not clear of guidelines – Head of Business Services/Service Managers within Governance Services/Place, Licensing Manager, Section Leaders, Licensing, Non-Statutory Licensing Sub-Committee
New Applications - Private Hire Vehicle Operators Licence	Not clear of guidelines – Head of Business Services, Licensing Manager, Section Leader Licensing, Licensing Sub-Committee	Licensing Committee 06/06/2018	Not clear of guidelines – Head of Business Services, Licensing Manager, Section Leader Licensing, Non-Statutory Licensing Sub-Committee
Renewal Applications Hackney Carriage/Private Hire Vehicle Drivers Licences/Operators Licence	Clear of guidelines - Licensing Officer	Licensing Committee 30/05/2012	
Reviews/Reviews Prior to Renewal – Hackney Carriage/Private Hire Vehicle Drivers/Operators Licence	Head of Governance/Service Managers within Governance Services / Section Leaders, Licensing Licensing Sub-Committee	Licensing Committee 26/04/2017	Head of Business Services, Licensing Manager, Section Leader Licensing, Non-Statutory Licensing Sub-Committee
Additional Conditions - Private Hire Vehicle Operators Licence	Licensing Manager in consultation with Chair, Vice-Chair of Licensing Committee	Licensing Committee 06/06/2018	Licensing Manager/Section Leader in consultation with Chair of Non-Statutory Licensing Committee

2018 – 2019

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s) 2019 - 2020
Hackney Carriage & Private Hire continued /...			
Additional Hackney Carriage/Private Hire Vehicle Driver's Licence Conditions	Licensing Manager in consultation with Chair, Vice-Chair of Licensing Committee	Licensing Committee 06/06/2018	Licensing Manager/Section Leader in consultation with Chair of Non-Statutory Licensing Committee
New/Renewal Hackney Carriage/Private Hire Vehicle Applications	Subject to Criteria - Licensing Officer	Licensing Committee 30/05/2012	
Hackney Carriage Exceptional Condition Criteria	Licensing Officer, in accordance with approved Policy Appeal to Section Leader, Licensing	Licensing Committee 15/06/2016	
Hackney Carriage/Private Hire Fees and Charges	Licensing Committee	Licensing Committee 30/05/2012	Non-Statutory Licensing Committee
Reviews/Reviews Prior to Renewal – Hackney Carriage/Private Hire Vehicle Drivers Immediate Suspensions	Head of Business Services/Service Managers within Governance Services/Place, Licensing Manager, Section Leaders, Licensing Licensing Sub-Committee	Licensing Committee 06/06/2018	Head of Business Services/Service Managers within Governance Services/Place, Licensing Manager, Section Leaders, Licensing, Non-Statutory Licensing Sub-Committee
Advertising on/in Hackney Carriages	Section Leader, Licensing, in accordance with approved policy	Licensing Committee 30/05/2012	
(a) "All Over"	Section Leader, Licensing, in accordance with approved policy	Licensing Committee 30/05/2012	
(b) Tip Up Seats	Section Leader, Licensing, in accordance with approved policy	Licensing Committee 30/05/2012	

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s) 2019 - 2020
Hackney Carriage & Private Hire continued /...			
(c) Doors	Section Leader, Licensing, in accordance with approved policy	Licensing Committee 30/05/2012	
(d) Rear Window	Section Leader, Licensing, in accordance with approved policy	Licensing Committee 30/05/2012	
Advertising on/in Private Hire Vehicles	Section Leader, Licensing, in accordance with approved policy	Licensing Committee 30/05/2012	
(a) Rear Window	Section Leader, Licensing, in accordance with approved policy	Licensing Committee 30/05/2012	
(b) Rear Doors and Rear Wings	Section Leader, Licensing, in accordance with approved policy	Licensing Committee 30/05/2012	
Private Hire Vehicle Identification Plate – Exemption Policy	Section Leader/Licensing Officer, Licensing in line with agreed policy.	Licensing Committee 15/06/2016	
Limousines/Applications for Private Hire Vehicles	Section Leader, Licensing	Licensing Committee 15/06/2016	
Novelty Vehicles Applications for Private Hire Vehicles, Fire Engines etc	Section Leader/Licensing Sub-Committee	Licensing Committee 15/06/2016	Section Leader/Non-Statutory Licensing Sub-Committee

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s) 2019 - 2020
Hackney Carriage & Private Hire continued /...			
Approval of Hackney Carriage – Types	Section Leader, Licensing, in accordance with approved policy	Licensing Committee 30/05/2012	
Approval of Hackney Carriage Fares	Licensing Committee	Licensing Committee 30/05/2012	Non-Statutory Licensing Committee
Digital Advertising in Hackney Carriage/Private Hire Vehicle	Section Leader, Licensing, in accordance with approved policy	Licensing Committee 30/05/2012	
Hackney Carriage/Private Hire Vehicles – Section 68 Notices Suspension/Removal of Suspension for Non-Mechanical Tests	Section Leader, Licensing Licensing Officer	Licensing Committee 15/06/2016	
	Service Lead/Senior Officers/District Officers/Compliance Officers, Licensing Manager, Section Leaders Licensing, Licensing Officers	Licensing Committee 06/06/2018	

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s) 2019 - 2020
Hackney Carriage & Private Hire continued /...			
VOSA MOT Testing Facilities for Hackney Carriage/Private Hire Vehicles Mechanical Safety checks. Approval/Revocation/Attachment of Conditions/Refusal	Section Leader, Licensing	Licensing Committee 15/06/2016	Licensing Manager
Review of Decision	Licensing Sub-Committee	Licensing Committee 17/04/2013	
Non-Mechanical compliance check of Hackney Carriage and Private Hire Vehicles - Approval	Licensing Officers	Licensing Committee 17/04/2013	
Review of Decision.	Section Leader – Licensing		
Private Hire Exceptional Condition Criteria	Licensing Officer, in accordance with approved Policy	Licensing Committee 20/11/2013	Senior Licensing Officer
Review of Decision	Section Leader, Licensing	Licensing Committee 03/06/2015	
Hackney Carriage Replacement Vehicles – outside existing criteria	Section Leader, Licensing	Licensing Committee 15/06/2016	Licensing Manager
Review of Decision			

2018 – 2019

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s) 2019 - 2020
Scrap Metal (FOR INFORMATION ONLY)			
Scrap Metal Licence Site/Collectors Applications	No representations - Licensing Officer Representations - Section Leader Licensing	Executive Decision Notice 16/02/2018	Licensing and Compliance Officer, Licensing
Scrap Metal Licence Site/Collectors Refusal	Section Leader, Licensing	Executive Decision Notice 16/02/2018	
Scrap Metal Licence Site/Collectors Review/Revocation	Section Leader, Licensing	Executive Decision Notice 16/02/2018	
Scrap Metal Licence Site/Collectors Variation	No representations - Licensing Officer Representations - Section Leader Licensing	Executive Decision Notice 16/02/2018	Licensing and Compliance Officer, Licensing
Scrap Metal Site Issue of Closure Notice - Application to Magistrates for Closure Order / Termination of Order	Licensing Manager/Section Leader, Licensing	Executive Decision Notice 16/02/2018	
Scrap Metal Fees	Head of Governance	Executive Decision Notice 16/02/2018	Licensing Manager
Delegation of Decision Making Functions under the Act	Director of Governance/ Licensing Manager/Licensing Officer	Executive Decision Notice 16/02/2018	Director of Governance/Licensing Manager/Licensing and Compliance Officer, Licensing

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s) 2019 - 2020
Street Trading			
Pitches – Create, Relocate or Deletion	Section Leader, Licensing in consultation with Highways/Landscape Services	Licensing Committee 18/06/2014	Section Leader/Senior Licensing and Compliance Officer - Licensing in consultation with Highways/Landscape Services
Review of Decision	Section Leader, Licensing	Licensing Committee 15/06/2016	Licensing Manager/Section Leader, Licensing
Consents – Grant, Renewal, Revocation	Section Leader, Licensing in consultation with Highways/Landscape Services	Licensing Committee 18/06/2014	Section Leader/Senior Licensing and Compliance Officer - Licensing in consultation with Highways/Landscape Services
Review of Decision	Section Leader, Licensing	Licensing Committee 15/06/2016	Licensing Manager/Section Leader, Licensing
Private Land Consents – Grant	Licensing Officer	Licensing Committee 22/5/2013	Licensing and Compliance Officer, Licensing
Revocation of Consent	Section Leader, Licensing	Licensing Committee 15/06/2016	Licensing Manager/Section Leader, Licensing
Temporary/Street Trading Occasional Consents	Licensing Officer	Licensing Committee 18/06/2014	Licensing and Compliance Officer, Licensing
Change of Tradeline	Section Leader, Licensing	Licensing Committee 30/05/2012	

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation (s) 2019 - 2020
Street Trading			
Transfer of Street Trading Consent Subject to Consent Conditions	Section Leader, Licensing	Licensing Committee 30/05/2012	Section Leader/Senior Licensing and Compliance Officer, Licensing
Review of Decision	Licensing Manager		
Street Tradings Fees and Charges	Licensing Committee	Licensing Committee 30/05/2012	Non-Statutory Licensing Committee
Change of Unit Design - Approval	Section Leader, Licensing	15/06/2016	

2018 – 2019

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s) 2019 - 2020
General			
Sex Establishment Licence Shops/Cinema/Sexual Entertainment Venues New Applications	All Cases - Licensing Sub-Committee	Licensing Committee 30/05/2012	All Cases - Non-Statutory Licensing Sub-Committee
Sex Establishment Licence Shops/Cinema/ Sexual Entertainment Venues Renewal Applications	No Representations – Section Leader, Licensing Representations - Licensing Sub-Committee	Licensing Committee 30/05/2012	Representations - Non-Statutory Licensing Sub-Committee
Sex Establishment Shop/Cinema/ Sexual Entertainment Venues Variation Applications	No representations - Section Leader, Licensing Representations - Licensing Sub-Committee	Licensing Committee 18/06/2014	Representations - Non-Statutory Licensing Sub-Committee
Sex Establishment Licence Shop/Cinema/Sexual Entertainment Venues Transfer Applications	No representations Section Leader, Licensing Representations - Licensing Sub-Committee	Licensing Committee 18/06/2014	Representations - Non-Statutory Licensing Sub-Committee
Revocation of Sex Establishment Licence	Licensing Sub-Committee	Licensing Committee 30/05/2012	Non-Statutory Licensing Sub-Committee
Street Collections	Licensing Officer	Licensing Committee 30/05/2012	Licensing and Compliance Officer, Licensing
House to House	Licensing Officer	Licensing Committee 30/05/2012	Licensing and Compliance Officer, Licensing

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s) 2019 - 2020
General continued/...			
Free Printed Matter – Grant	Licensing Officer	Licensing Committee 30/05/2012	Licensing and Compliance Officer, Licensing
Suspension, Revocation	Section Leader, Licensing	Licensing Committee 18/06/2014	Senior Licensing and Compliance Officer, Licensing
Review of Decision	Licensing Manager	Licensing Committee 06/06/2017	Section Leader, Licensing
Mediate outcome of Appeal	Licensing Manager - Recommendation to Chair	Licensing Committee 06/06/2017	
Registrations Acupuncture/Tattooing/ Electrolysis/Cosmetic Piercing and Permanent Skin Colouring	Licensing Officer	Licensing Committee 30/05/2012	Licensing and Compliance Officer, Licensing
Hypnotism	Licensing Officer Review of decision Section Leader, Licensing	Licensing Committee 30/05/2012 Licensing Committee 03/06/2015	Licensing and Compliance Officer, Licensing
Marriage Venues	Licensing Officer – signed off by Proper Officer Appeal to Licensing Sub-Committee	Licensing Committee 30/05/2012	Licensing and Compliance Officer, Licensing, signed off by Proper Officer Appeal to Non-Statutory Licensing Sub-Committee

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s) 2019 - 2020
General continued/...			
'A' Boards	No Representations – Licensing Officer	Licensing Committee 30/05/2012	No Representations - Licensing and Compliance Officer, Licensing
	Representations/Non-Compliant with policy - Licensing Officer	Licensing Committee 18/06/2014	Representations / Non-Compliant with policy - Licensing and Compliance Officer, Licensing
	Appeal to Section Leader, Licensing	Licensing Committee 18/06/2014	
Table and Chairs	No Representations – Licensing Officer	Licensing Committee 30/05/2012	No Representations - Licensing and Compliance Officer, Licensing
	Representations/Non-Compliant with policy Licensing Officer	Licensing Committee 18/06/2014	Representations / Non-Compliant with policy - Licensing and Compliance Officer, Licensing
	Appeal to Section Leader, Licensing	Licensing Committee 18/06/2014	

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s) 2019 - 2020
General continued/...			
Goods on the Highways	No Representations – Licensing Officer	Licensing Committee 30/05/2012	No Representations - Licensing and Compliance Officer, Licensing
	Representations / Non-Compliant with policy Licensing Officer	Licensing Committee 18/06/2014	Representations / Non-Compliant with policy - Licensing and Compliance Officer, Licensing
	Appeal to Section Leader, Licensing	Licensing Committee 18/06/2014	
Mini Bus Permits	Licensing Officer	Licensing Committee 30/05/2012	Licensing and Compliance Officer, Licensing
Dangerous Wild Animals	Licensing Officer	Licensing Committee 30/05/2012	Licensing and Compliance Officer, Licensing
	Grounds for Refusal Under the Act/ Revocation of Licence - Licensing Sub-Committee		Non-Statutory Licensing Sub-Committee
Zoos	No Representations – Licensing Officer	Licensing Committee 30/05/2012	Licensing and Compliance Officer, Licensing
	Representations/Review of Licence – Licensing Sub-Committee		Non-Statutory Licensing Sub-Committee

2018 – 2019

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s) 2019 - 2020
Caravan Licensing			
Caravan Sites Grant – Attachment of Model Conditions	Licensing Officer	Licensing Committee 30/05/2012	Licensing and Compliance Officer
Caravan Sites Grant – Attachment of Conditions other than all Model Conditions	Licensing Sub-Committee	Licensing Committee 30/05/2012	Non-Statutory Licensing Sub-Committee
Caravan Sites Grant - On Transfer of Benefit for use of land - model conditions	Licensing Officer	Licensing Committee 30/05/2012	Licensing and Compliance Officer, Licensing
Caravan Sites Grant - On Transfer of Benefit for use of land - other than model conditions	Licensing Sub-Committee	Licensing Committee 30/05/2012	Non-Statutory Licensing Sub-Committee
Caravan Sites Refusal	Licensing Officer	Licensing Committee 30/05/2012	Non-Statutory Licensing Sub-Committee
Caravan Sites Alteration of Conditions	No Representations - Licensing Officer	Licensing Committee 30/05/2012	Licensing and Compliance Officer, Licensing
	Representations - Licensing Sub-Committee		Non-Statutory Licensing Sub-Committee

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s) 2019 - 2020
Animal Welfare (Licensing Activities Involving Animals) (England) 2018			
Animal Boarding Establishments/ Dog Breeding/ Performing Animals/ Pet Shops and Riding Establishments - Grant / Renewal	Licensing Officer	Non-Statutory Licensing Committee 28/11/2018	Licensing and Compliance Officer, Licensing - in accordance with requirement 2018 Regulations
Animal Boarding Establishments/ Dog Breeding/ Performing Animals/ Pet Shops and Riding Establishments - Variation with consent of licence holder	Licensing Officer	Non-Statutory Licensing Committee 28/11/2018	Licensing and Compliance Officer, Licensing
Animal Boarding Establishments/ Dog Breeding/ Performing Animals/ Pet Shops and Riding Establishments - Variation without consent of licence holder	Section Leader, Licensing	Non-Statutory Licensing Committee 28/11/2018	
Animal Boarding Establishments/ Dog Breeding/ Performing Animals/ Pet Shops and Riding Establishments - Variation - where written representations are received	Licensing Manager	Non-Statutory Licensing Committee 28/11/2018	
Animal Boarding Establishments/ Dog Breeding/ Performing Animals/ Pet Shops and Riding Establishments - Suspension without consent	Section Leader, Licensing	Non-Statutory Licensing Committee 28/11/2018	

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s) 2019 - 2020
Animal Welfare (Licensing Activities Involving Animals) (England) 2018 continued/...			
Animal Boarding Establishments/ Dog Breeding/ Performing Animals/Pet Shops and Riding Establishments – Suspension where written representations are received	Licensing Manager	Non-Statutory Licensing Committee 28/11/2018	
Animal Boarding Establishments/ Dog Breeding/ Performing Animals/ Pet Shops and Riding Establishments - Revocation of licence	Licensing Manager	Non-Statutory Licensing Committee 28/11/2018	

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s) 2019 - 2020
Safety of Sports Grounds Act 1975 and Safety of Places of Sports Act 1987			
Variation of capacity via prohibition or restriction of all, or part of the stadium amending the safety certificate and replacement of the safety certificate.	Head of Business Services/Service Lead (with responsibility for Health and Safety) Senior Officer (Alison Stevens)	Licensing Committee 06/06/2018	Head of Business Services/Licensing Manager/Service Lead (with responsibility for Health and Safety) Senior Officer (Alison Stevens)
Power of entry to facilitate 'periodic inspection' of the stadium	Service Leads, District and Senior Officers within Environmental Heath	Licensing Committee 15/06/2016	
Chair of Safety Advisory Group	Head of Business Services	Licensing Committee 06/06/2018	Head of Business Services/Licensing Manager, Licensing
Vice Chair of Safety Advisory Group	Service Lead (with Health and Safety responsibility)	Licensing Committee 15/06/2016	Service Lead (with Health and Safety responsibility)/Section Leader, Licensing

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s) 2019 - 2020
Regulatory of Investigatory Powers Act 2000			
RIPA authorisation to the Magistrates Court under Section 223 Local Government Act 1972	Head of Business Services/ Head of Revenues and Benefits/Licensing Manager	Licensing Committee 06/06/2018	Head of Business Services/Licensing Manager

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s) 2019 - 2020
Anti-Social Behaviour Crime and Policing Act 2014 (Section 76-79)			
Power to issue closure notice (for up to both 24 hours and 48 hours as per Sections 76 and 77*)	Head of Business Services/Head of Consumer Services/Head of Community Safety	Licensing Committee 06/06/2018	Head of Business Services/ Head of Community Safety

* Requires Delegation from the Head of Paid Service

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.....
 Tim Johnson
 Managing Director

Date:

The proposed delegation to officers is subject to an administrative process by working through checklists of approved policy/criteria prior to the issue of Licence/Registration/Permit/Notice etc.

I delegate authority for the decision making processes within the functions detailed above to the posts named in the proposed delegation column.

.....
 Ross Cook
 Director of City Environment

Date:

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
10/04/2018	CH. RP	A I S	Grant with warning
10/04/2018	CH. RP	A A I	Grant with warning
10/04/2018	CH. RP	S A P	Refuse
10/04/2018	JT. LW	R M	Refuse
10/04/2018	JT. LW	M J	Refuse
10/04/2018	JT. LW	M A	Grant
10/04/2018	JT. LW	K H	Grant
10/04/2018	JT. LW	B A	Grant
11/04/2018	CH. RM	K S	Grant with warning
11/04/2018	CH. RM	H S G	Postponed as requested
11/04/2018	CH. RM	E H	Grant
11/04/2018	CH. RM	N R	Refuse
11/04/2018	JT. DA	J I	Grant
11/04/2018	JT. DA	S A	Grant
11/04/2018	JT. DA	M S	Grant
11/04/2018	JT. DA	R B	Refuse
17/04/2018	LJ. JB	M M	Grant
17/04/2018	LJ. JB	M U	Grant
17/04/2018	LJ. JB	S A	Refuse
17/04/2018	LJ. JB	C A	Refuse
17/04/2018	LJ. JB	T A K	Refuse
18/04/2018	CH. SH	W H D	Refuse

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
18/04/2018	CH. SH	B S	Grant
18/04/2018	CH. SH	M W	Refuse
18/04/2018	CH. SH	M R C	Grant
18/04/2018	CH. SH	E S	Grant subject to passing advanced driving test at own expense
18/04/2018	JC. RP	Y I	Refuse
18/04/2018	JC. RP	M D	Grant
18/04/2018	JC. RP	S N P	Grant
18/04/2018	JC. RP	N A N	Refuse
18/04/2018	JC. RP	T M	Refuse
24/04/2018	JC. RP	F W	Grant
24/04/2018	JC. RP	B A K	Grant
24/04/2018	JC. RP	R M	Grant
14/05/2018	LJ. LW	A Z	Refuse
14/05/2018	LJ. LW	A R M	Refuse
14/05/2018	LJ. LW	A E	Grant
14/05/2018	LJ. LW	A H	Refuse
14/05/2018	LJ. LW	S N	Refuse
15/05/2018	JT. RM	S B K	Grant
15/05/2018	JT. RM	M A	Grant
15/05/2018	JT. RM	A H	Refuse
15/05/2018	JT. RM	K H	Grant
15/05/2018	JT. RM	M A	Grant

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
16/05/2018	CH. RP	A Y G	Grant
16/05/2018	CH. RP	A S	Grant
16/05/2018	CH. RP	I R	Grant
16/05/2018	CH. RP	M S S	Refuse
16/05/2018	CH. RP	G T N	Grant
17/05/2018	LJ. SH	F D M	Grant
17/05/2018	LJ. SH	A R	Refuse
17/05/2018	LJ. SH	A G	Grant
17/05/2018	LJ. SH	G K	Subject to clear drug test grant, if not- will need to attend another mini panel
17/05/2018	LJ. SH	N M	Refuse
21/05/2018	JT. RP	V T Y N	Grant
21/05/2018	JT. RP	S A	Grant
21/05/2018	JT. RP	Z N	Refuse
21/05/2018	JT. RP	M H G	Grant
22/05/2018	LJ. RM	M N R	Grant
22/05/2018	LJ. RM	M Y	Grant
22/05/2018	LJ. RM	A M	Grant
22/05/2018	LJ. RM	M M	Refuse
22/05/2018	LJ. RM	A A H	Grant
23/05/2018	JT. JB	A R P	Grant with warning
23/05/2018	JT. JB	S H	Grant
23/05/2018	JT. JB	R D	Refuse

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
23/05/2018	JT. JB	Q R	Grant
23/05/2018	JT. JB	G T A	Grant
24/05/2018	CH. SH	M R I	Grant
24/05/2018	CH. SH	T H	Refuse
24/05/2018	CH. SH	M A M	Grant with final written warning
24/05/2018	CH. SH	T K	Refuse
29/05/2018	LJ. RM	B S	Refuse
29/05/2018	LJ. RM	D E	Defer. Info from TfL received 30/05/18 - Grant
29/05/2018	LJ. RM	D K S	Grant
29/05/2018	LJ. RM	F F	Refuse
29/05/2018	LJ. RM	S H	Refuse
30/05/2018	CH. DA	A S U H N	Refuse
30/05/2018	CH. DA	G C L	Grant
30/05/2018	CH. DA	S K D	Grant with final written warning
30/05/2018	CH. DA	I A	Refuse
30/05/2018	CH. DA	R M	Grant with final written warning
31/05/2018	JT. JB	S M	Refuse
31/05/2018	JT. JB	G N	Grant
31/05/2018	JT. JB	H Y	Refuse
31/05/2018	JT. JB	R S D	Refuse
31/05/2018	JT. JB	A Z	Refuse
04/06/2018	LJ. RM	J B H	Grant

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
04/06/2018	LJ. RM	H S G	Refuse
04/06/2018	LJ. RM	S R	Refuse
04/06/2018	LJ. DA	A H	Defer to LSC
04/06/2018	LJ. DA	A Z K	Grant
05/06/2018	CH. DA	F B	Refuse
05/06/2018	CH. DA	V Y	Grant
05/06/2018	CH. DA	M A R	Grant
05/06/2018	CH. DA	I S C	Refuse
07/06/2018	JT. LW	C A	Grant
07/06/2018	JT. LW	S H	Refuse
07/06/2018	JT. LW	A G B	Grant
07/06/2018	JT. LW	M A	Refuse
07/06/2018	JT. LW	M I K	Refuse
11/06/2018	LJ. LW	U J	Refuse
11/06/2018	LJ. LW	A A H	Refuse
11/06/2018	LJ. LW	A H	Refuse
11/06/2018	LJ. LW	K I	Grant
13/06/2018	JT. DA	A H	Grant
13/06/2018	JT. DA	F R	Refuse
13/06/2018	JT. DA	M A	Refuse
14/06/2018	CH. DA	J S	Refuse
14/06/2018	CH. DA	Z M	Refuse

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
14/06/2018	CH. DA	H B	Grant
14/06/2018	CH. DA	A M	Defer to LSC
14/06/2018	CH. DA	AK	Defer to LSC
14/06/2018	LJ. LW	S A	Refuse
14/06/2018	LJ. LW	D R J	Grant
14/06/2018	LJ. LW	G E	Refuse
14/06/2018	LJ. LW	J T Z	Defer for Solihull information. 15/06/18- reply received, LJ decision to grant.
14/06/2018	LJ. LW	J S	Grant
19/06/2018	JT. RM	Y I H	Grant
19/06/2018	JT. RM	R A O	Defer. 16/08/18- Info from Manchester rec'd- JT- Grant Application
19/06/2018	JT. RM	R R	Grant
19/06/2018	JT. RM	G K	Grant
19/06/2018	JT. RM	A M	Defer
19/06/2018	LJ. DA	M A S	Refuse
19/06/2018	LJ. DA	L M H	Grant
19/06/2018	LJ. DA	A B	Refuse
19/06/2018	LJ. DA	G J G	Grant
19/06/2018	LJ. DA	S K	Grant
20/06/2018	CH. RP	S P S	Grant
20/06/2018	CH. RP	M A	Refuse
20/06/2018	CH. RP	A H	Defer to LSC
20/06/2018	CH. RP	L I	Refuse

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
20/06/2018	CH. RP	S A K B	Refuse
21/06/2018	CH. JB	A R	Defer to LSC
21/06/2018	CH. JB	B A M	Refuse
21/06/2018	CH. JB	M A M	Grant
21/06/2018	CH. JB	M I R	Refuse
21/06/2018	CH. JB	M I A	Grant with final warning
26/06/2018	JT. RP	F I	Grant
26/06/2018	JT. RP	M R	Grant
26/06/2018	JT. RP	L J	Refuse
26/06/2018	JT. RP	S J S L	Defer to LSC
26/06/2018	JT. RP	M H E L H	Refuse
26/06/2018	JT. RP	A H	Grant
27/06/2018	CH. JB	A N	Refuse
27/06/2018	CH. JB	A F L	Grant with final written warning
27/06/2018	CH. JB	Z H	Refuse
27/06/2018	CH. JB	M A S	Grant subject to passing advanced driving test at own expense and final written warning
27/06/2018	CH. JB	S S	Defer
27/06/2018	JC. SH	J A	Grant
27/06/2018	JC. SH	H Y M	Defer - FTA
27/06/2018	JC. SH	R C	Grant
27/06/2018	JC. SH	N G	Grant
27/06/2018	JC. SH	M J	Grant

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
28/06/2018	LJ. RM	T H	Grant
28/06/2018	LJ. RM	M I	Grant
28/06/2018	LJ. RM	M F	Refuse
28/06/2018	LJ. RM	U B K	Grant
28/06/2018	LJ. RM	Z K	Defer to LSC
03/07/2018	EM. RP	S C S	Grant with 6 month review
11/07/2018	JT. RM	N H	Refuse
11/07/2018	JT. RM	A S	Refer to LSC
11/07/2018	JT. RM	R A	Grant
11/07/2018	JT. RM	F E H	Refuse
11/07/2018	JT. RM	K Y R	Refuse
17/07/2018	LJ. JB	A M	Refuse
17/07/2018	LJ. JB	M N M	Refuse
17/07/2018	LJ. JB	S R	Grant
17/07/2018	LJ. JB	S S	Grant
17/07/2018	LJ. JB	B U A	Grant
17/07/2018	CH. DA	N M	Refuse
17/07/2018	CH. DA	R Z A	Defer until response from Manchester is received. 17/08/18 - Reply rec'd - CH - Grant
17/07/2018	CH. DA	S H M	Refuse
17/07/2018	CH. DA	N A	Refuse
17/07/2018	CH. DA	M A M	Refuse
23/07/2018	CH. LW	G H	Refuse

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
23/07/2018	CH. LW	A A	Refuse
23/07/2018	CH. LW	Y A K	FTA - Defer
23/07/2018	CH. LW	I M	Grant
23/07/2018	CH. LW	H M	Grant with a warning
24/07/2018	JC. JB	F M	Grant
24/07/2018	JC. JB	M R	Refuse
24/07/2018	JC. JB	F N N	Refuse
24/07/2018	JC. JB	I A	Grant
24/07/2018	JC. JB	A A	Refuse
26/07/2018	CH. RM	K G	Refuse
26/07/2018	CH. RM	M Z	Refuse
26/07/2018	CH. RM	A N Y	Refuse
26/07/2018	CH. RM	H A	Grant with a final warning
26/07/2018	CH. RM	Dr J U M	Refuse
14/08/2018	CH. DA	Y A	Refuse
14/08/2018	CH. DA	U A	Grant
14/08/2018	CH. DA	N A R	Grant
14/08/2018	CH. DA	A M E	Grant with a warning
14/08/2018	CH. DA	K M	Grant
15/08/2018	JC. SH	B S S	Refuse
15/08/2018	JC. SH	P W P	FTA - Defer
15/08/2018	JC. SH	N U H	Grant

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
15/08/2018	JC. SH	M A C	Refuse
15/08/2018	JC. SH	F A	Grant with a written warning
16/08/2018	CH. JB	M M A H	Refuse
16/08/2018	CH. JB	H N	FTA - Defer
16/08/2018	CH. JB	S S	Refuse
16/08/2018	CH. JB	M S	FTA - Defer
16/08/2018	CH. JB	R K R	Refuse
16/08/2018	CH. JB	Q Z	Defer to LSC
16/08/2018	LJ. CS	S M	Refuse
16/08/2018	LJ. CS	F A	Refuse
16/08/2018	LJ. CS	M A ALJ	Defer
16/08/2018	LJ. CS	S R	Defer
16/08/2018	LJ. CS	H E R	Grant
20/08/2018	CH. LW	Y A K	Refuse
20/08/2018	CH. LW	I O O A	Refuse
20/08/2018	CH. LW	G B H	Refuse
20/08/2018	CH. LW	K H	Grant or Refuse - subject to passing advance driving assessment
22/08/2018	CH. JB	S R A	Refuse
22/08/2018	CH. JB	Y M	Grant
22/08/2018	CH. JB	M I	Grant
22/08/2018	CH. JB	A R	Refuse
04/09/2018	LJ. JB	N A	Refuse

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
04/09/2018	LJ. JB	N H	Defer
04/09/2018	LJ. JB	M A	Refuse
04/09/2018	LJ. JB	M A Y	Refuse
04/09/2018	LJ. JB	R I F	Refuse
05/09/2018	CH. SH	H M	Refuse
05/09/2018	CH. SH	G A P T	Refuse
05/09/2018	CH. SH	M K	Grant
05/09/2018	CH. SH	J A	Refuse
05/09/2018	CH. SH	S S L	Defer for clarification from Nottingham Licensing
05/09/2018	JC. CS	A A Q	Refuse
05/09/2018	JC. CS	I M	Refuse
05/09/2018	JC. CS	R K	Grant
05/09/2018	JC. CS	M H H	Grant
05/09/2018	JC. CS	A A	Defer
06/09/2018	LJ. SH	Y A J	Refuse
06/09/2018	LJ. SH	N M	Defer
06/09/2018	LJ. SH	W A H	Refer to LSC
06/09/2018	LJ. SH	S A	Grant
06/09/2018	LJ. SH	R K P	Refuse
11/09/2018	CH. JB	M Z M	Refuse
11/09/2018	CH. JB	M A I	Refuse
11/09/2018	CH. JB	A N	Grant or Refuse - subject to passing advance driving assessment

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
11/09/2018	CH. JB	S H	Refuse
11/09/2018	CH. JB	R K F	Grant
12/09/2018	JC. DA	G R	Refuse
12/09/2018	JC. DA	M M R	Refuse
12/09/2018	JC. DA	J S D	Grant
12/09/2018	JC. DA	N A	Refuse
12/09/2018	LJ. RM	M M Ur R	Grant
12/09/2018	LJ. RM	B A	Refuse
12/09/2018	LJ. RM	I A	Refer to LSC
12/09/2018	LJ. RM	A F	Refuse
12/09/2018	LJ. RM	M J M	Grant
13/09/2018	LJ. SH	H N	Defer
13/09/2018	LJ. SH	A H	Grant
13/09/2018	LJ. SH	A M	Defer
13/09/2018	LJ. SH	A Z	FTA - Defer
13/09/2018	LJ. SH	S Z	Grant
18/09/2018	JC. CS	U R	Grant subject to the outcome of a medical assessment
18/09/2018	JC. CS	S A	Grant
18/09/2018	JC. CS	H K	Grant
18/09/2018	JC. CS	U A	Grant
18/09/2018	LJ. DA	L I D	Grant
18/09/2018	LJ. DA	R H C	Refuse

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
18/09/2018	LJ. DA	M A	Refuse
18/09/2018	LJ. DA	R M	Refuse
18/09/2018	LJ. DA	H A	Refuse
19/09/2018	CH. SH	M S	Refuse
19/09/2018	CH. SH	I S	Refuse
19/09/2018	CH. SH	A F J	Grant or Refuse - subject to passing advance driving assessment
19/09/2018	CH. SH	B M	Grant
19/09/2018	CH. SH	S A H	Grant
20/09/2018	LJ. RM	L R M	Refuse
20/09/2018	LJ. RM	M J H	Refuse
20/09/2018	LJ. RM	T M H	Refuse
20/09/2018	LJ. RM	M N	Refuse
20/09/2018	LJ. RM	M I	Grant with verbal warning
20/09/2018	JC. LW	A A S	Grant
20/09/2018	JC. LW	M I S	Grant
20/09/2018	JC. LW	M A C	Grant
20/09/2018	JC. LW	I A	Grant
25/09/2018	LJ. JB	A P	Refuse
25/09/2018	LJ. JB	S I	Refuse
25/09/2018	LJ. JB	B A P	Grant
25/09/2018	LJ. JB	A M	Grant
25/09/2018	LJ. JB	M H	Grant

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
26/09/2018	JC. DA	M H S	Grant
26/09/2018	JC. DA	Z A R	Refuse
26/09/2018	JC. DA	O K	Refuse
27/09/2018	LJ. CS	M A	FTA - Defer
27/09/2018	LJ. CS	S M	Refuse
27/09/2018	LJ. CS	A S	Refuse
27/09/2018	LJ. CS	A M	Defer
27/09/2018	LJ. CS	S B R B	Grant with warning
03/10/2018	JC. CS	A S W	Refuse
03/10/2018	JC. CS	M I	Refer to LSC
03/10/2018	JC. CS	Y S T	Grant
03/10/2018	JC. CS	M H	Grant
04/10/2018	LJ. SH	M A Z	Refuse
04/10/2018	LJ. SH	S M	Grant
04/10/2018	LJ. SH	T H	Grant
04/10/2018	LJ. SH	T O O	Refuse
04/10/2018	JC. AW	M S	Refuse
04/10/2018	JC. AW	H A H	Grant
04/10/2018	JC. AW	H Y	Grant
04/10/2018	JC. AW	S I	Refuse
08/10/2018	JC. CS	A H H	Grant
08/10/2018	JC. CS	M U S	Grant

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
08/10/2018	JC. SCS	M S	Grant
09/10/2018	LJ. DA	L A	Defer
09/10/2018	LJ. DA	D N	Grant with warning
09/10/2018	LJ. DA	K A	Grant
09/10/2018	LJ. DA	R C	Refuse
09/10/2018	LJ. DA	M S J	Grant
11/10/2018	LJ. SH	S S	Grant
11/10/2018	LJ. SH	A S R	Grant with warning
11/10/2018	LJ. SH	H M	Grant
11/10/2018	LJ. SH	M M	Grant
11/10/2018	LJ. SH	S Z	Grant
15/10/2018	GB. LW	M M	Refuse
15/10/2018	GB. LW	M K	Grant
15/10/2018	GB. LW	A S	Grant with warning
15/10/2018	GB. LW	G H	Grant
15/10/2018	GB. LW	S R	Refuse
16/10/2018	LJ. RM	F N	Refuse
16/10/2018	LJ. RM	C S R	Grant
16/10/2018	LJ. RM	Q A	Refuse
16/10/2018	LJ. RM	Z A	FTA - Defer
16/10/2018	LJ. RM	H A	Refuse
16/10/2018	GB. CS	M F	Refuse

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
16/10/2018	GB. CS	M S	Grant with warning
16/10/2018	GB. CS	S A	Refuse
16/10/2018	GB. CS	A A H I H	Refuse
17/10/2018	JC. JB	N A	Grant
17/10/2018	JC. JB	F A	Refuse
17/10/2018	JC. JB	F Z B	Grant
17/10/2018	JC. JB	M K	Refuse
18/10/2018	JC. SH	M S A	Grant
18/10/2018	JC. SH	N U A	Grant
18/10/2018	JC. SH	N A	Grant
18/10/2018	JC. SH	A Z	Grant
22/10/2018	GB. LW	B M	Grant with warning
22/10/2018	GB. LW	A K	Refuse
22/10/2018	GB. LW	A S	Grant
22/10/2018	GB. LW	A A A	Grant with warning
22/10/2018	GB. LW	K A	Refuse
23/10/2018	LJ. CS	K U R	FTA - Defer
23/10/2018	LJ. CS	S M U Z	Grant
23/10/2018	LJ. CS	A O O	Grant
23/10/2018	LJ. CS	M A	Refuse
23/10/2018	LJ. CS	D S C	FTA - Defer
23/10/2018	JC. RM	U M	Refuse

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
23/10/2018	JC. RM	R A B B	Refuse
24/10/2018	CH. CS	V S	Grant or Refuse - subject to passing advance driving assessment
24/10/2018	CH. CS	S H	Refuse
24/10/2018	CH. CS	P S M	Grant
24/10/2018	CH. CS	T B Y	Grant
24/10/2018	CH. CS	M S	Grant
25/10/2018	JB. CS	B G A H	Grant
25/10/2018	JB. CS	M A	Grant
25/10/2018	JB. CS	O A B	Grant
25/10/2018	JB. CS	S R	Grant
25/10/2018	JB. CS	M N M F	Grant
25/10/2018	LJ. RP	A J M	Grant
25/10/2018	LJ. RP	S Z A	Grant
25/10/2018	LJ. RP	M S A	Grant
25/10/2018	LJ. RP	M H K	Refuse
29/10/2018	GB. JB	A H	Grant with warning
29/10/2018	GB. JB	V A O	Refuse
29/10/2018	GB. JB	M H	Refuse
29/10/2018	GB. JB	M R K	Grant with warning
29/10/2018	GB. JB	N Y	Grant with warning
30/10/2018	LJ. RP	S R S	Refuse
30/10/2018	LJ. RP	A M B	Grant

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
30/10/2018	LJ. RP	A A	Grant
30/10/2018	LJ. RP	A A	Refuse
30/10/2018	LJ. RP	R A A	Refuse
31/10/2018	CH. RM	M M	Refuse
31/10/2018	CH. RM	J S S	Refuse
31/10/2018	CH. RM	A A	Grant
31/10/2018	CH. RM	I H	Grant or Refuse - subject to passing advance driving assessment
31/10/2018	CH. RM	T U R	Refuse
01/11/2018	CH. RM	R A	Refuse
01/11/2018	CH. RM	I M	Refuse
01/11/2018	CH. RM	S M R	Grant
01/11/2018	CH. RM	C I H	Grant
01/11/2018	CH. RM	P K	Grant
05/11/2018	CH. LW	G R	Refuse
05/11/2018	CH. LW	S A D	Grant
05/11/2018	CH. LW	M Y R	Refuse
05/11/2018	CH. LW	J T C N O	Grant
05/11/2018	CH. LW	M U	Refuse
06/11/2018	CH. RM	H Z	Grant
06/11/2018	CH. RM	B S Z	Refuse
06/11/2018	CH. RM	F H	Refuse
06/11/2018	CH. RM	R B	Refuse

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
06/11/2018	CH. RM	O L P S	Refuse
07/11/2018	GB. JB	A A S	Refuse
07/11/2018	GB. JB	S I Z	Refuse
07/11/2018	GB. JB	Q M	Refuse
07/11/2018	GB. JB	S A	Refuse
07/11/2018	JC. CS	A K K	Grant
07/11/2018	JC. CS	A D	Grant
07/11/2018	JC. CS	M R C	Refuse
07/11/2018	JC. CS	M I K	Grant
08/11/2018	GB. RP	S N	Grant with final written warning
08/11/2018	GB. RP	Z A	Refuse
08/11/2018	GB. RP	S H	Refuse
08/11/2018	GB. RP	V N	Grant
08/11/2018	GB. RP	N S	Grant
08/11/2018	CH. KR	H M	Grant
08/11/2018	CH. KR	S A B	Refuse
08/11/2018	CH. KR	Z K	Grant
08/11/2018	CH. KR	M P P	Grant with warning
12/11/2018	LJ. LW	S S A Z	Refuse
12/11/2018	LJ. LW	A M B	Refuse
12/11/2018	LJ. LW	M B A	Grant
12/11/2018	LJ. LW	S S L	Defer

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
12/11/2018	LJ. LW	W A	Grant
14/11/2018	CH. RM	G B G	Refuse
14/11/2018	CH. RM	A S	Grant
14/11/2018	CH. RM	N O	Refuse
14/11/2018	CH. RM	D S C	Refuse
14/11/2018	CH. RM	S M	Refuse
14/11/2018	CH. RM	S W S	Refuse
14/11/2018	CH. RM	K B C	Grant
15/11/2018	LJ. CS	A B M	Grant
15/11/2018	LJ. CS	F S	Grant
15/11/2018	LJ. CS	S Y	Refuse
15/11/2018	LJ. CS	E A	Refuse
15/11/2018	LJ. CS	A R	FTA - Defer
15/11/2018	GB. RP	M A	Grant
15/11/2018	GB. RP	Z A	Refuse
15/11/2018	GB. RP	W S	FTA - Defer
19/11/2018	LJ. JB	A M	Refuse
19/11/2018	LJ. JB	F S	Cancelled
19/11/2018	LJ. JB	B K	Grant
19/11/2018	LJ. JB	I Z K	Refuse
19/11/2018	LJ. JB	B A A	Refuse
20/11/2018	CH. DA	I H	Refuse

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
20/11/2018	CH. DA	K A H	Refuse
20/11/2018	CH. DA	R P	Grant with final written warning
20/11/2018	CH. DA	A K	Refuse
20/11/2018	CH. DA	M A	Grant
21/11/2018	LJ. RM	S I S G	Refuse
21/11/2018	LJ. RM	A B	Grant
21/11/2018	LJ. RM	B I	Grant
21/11/2018	LJ. RM	M A	Grant
21/11/2018	LJ. RM	A A S S	Defer
22/11/2018	CH. SH	H A M	Refuse
22/11/2018	CH. SH	P S A	Defer for results of a drug test to be completed
22/11/2018	CH. SH	S A	FTA - Defer
22/11/2018	CH. SH	G A	Refuse
22/11/2018	CH. SH	M R	Refuse
23/11/2018	GB. LW	A A	Refuse
23/11/2018	GB. LW	M J M	Refuse
23/11/2018	GB. LW	I H	Grant
23/11/2018	GB. LW	S A S	Grant
23/11/2018	GB. LW	A S A	Refuse
26/11/2018	LJ. JB	P O M	Grant
26/11/2018	LJ. JB	W S	Refuse
26/11/2018	LJ. JB	K A A	Grant

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
26/11/2018	LJ. JB	A A	Refuse
26/11/2018	LJ. DA	M R	Refuse
26/11/2018	LJ. DA	G C T	Grant with verbal warning
26/11/2018	LJ. DA	W H	Refuse
26/11/2018	LJ. DA	A M	Grant
27/11/2018	GB. CS	L S K	Defer
27/11/2018	GB. CS	S A	Grant
27/11/2018	GB. CS	A R	Grant
27/11/2018	GB. CS	M H A	Grant
28/11/2018	JC. CS	M H	Grant
28/11/2018	JC. CS	C L E	Grant
28/11/2018	JC. CS	M M	Grant
28/11/2018	JC. CS	A M B	Grant
28/11/2018	JC. CS	N M	Grant
29/11/2018	CH. SH	P A	Defer
29/11/2018	CH. SH	M S	Grant
29/11/2018	CH. SH	K S H	Refuse
03/12/2018	CH. JB	H N	Grant
03/12/2018	CH. JB	A S	Refuse
03/12/2018	CH. JB	E N T B	Refuse
03/12/2018	CH. JB	S A	Refuse
03/12/2018	CH. JB	Z I W	FTA - Refuse

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
03/12/2018	JC. DA	P S	Refuse
03/12/2018	JC. DA	S K	Refuse
03/12/2018	JC. DA	M J	FTA - Defer
03/12/2018	JC. DA	S A	Grant
04/12/2018	GB. RM	M M B S	Refuse
04/12/2018	GB. RM	M U	Refuse
04/12/2018	GB. RM	S H	Grant
04/12/2018	GB. RM	A H	Grant
04/12/2018	GB. RM	S M U	Grant
05/12/2018	JC. LW	W H	Grant subject to satisfactory authority reply
05/12/2018	JC. LW	T S	Grant
05/12/2018	JC. LW	P D	Defer until reply received from Birmingham City Council
05/12/2018	JC. LW	W D M	Grant
06/12/2018	JT. KR	R N	Grant
06/12/2018	JT. KR	A G A A	Grant
06/12/2018	JC. KR	S A	Grant
10/12/2018	JC. JB	M M A	Refuse
11/12/2018	EM. RP	A A	FTA - Defer
11/12/2018	EM. RP	I J D	Grant
13/12/2018	LJ. LW	M A M	Grant
13/12/2018	LJ. LW	M A D	Grant
13/12/2018	LJ. LW	W H I	Grant

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
13/12/2018	LJ. LW	R N A	Refuse
08/01/2019	LJ. RP	I A	Defer pending information from Derby
08/01/2019	LJ. RP	C V V	Refuse
08/01/2019	LJ. RP	M N H	Grant
08/01/2019	LJ. RP	A H	Refuse
10/01/2019	CH. JB	E L	Refuse
10/01/2019	CH. JB	A D C	Refuse
10/01/2019	CH. JB	M N A	Grant
10/01/2019	CH. JB	I H	Grant
14/01/2019	LJ. KR	I M A	Refuse
14/01/2019	LJ. KR	M A	Refuse
14/01/2019	LJ. KR	M H	Grant
14/01/2019	LJ. KR	M A	Grant
15/01/2019	LJ. JB	A A	Refuse
15/01/2019	LJ. JB	M Y H	Grant
15/01/2019	LJ. JB	J L B	Grant
15/01/2019	LJ. JB	K H	Grant
15/01/2019	LJ. JB	Z I W	FTA - Refuse
17/01/2019	GB. RM	M J	FTA - Defer
17/01/2019	GB. RM	M A K	Grant
17/01/2019	GB. RM	A P	Grant
17/01/2019	GB. RM	Z A	Refuse

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
22/01/2019	LJ. AW	S Z UL A G	Refuse
22/01/2019	LJ. AW	A A	Grant
22/01/2019	LJ. AW	M S	Refuse
22/01/2019	LJ. AW	A R	Grant
22/01/2019	LJ. AW	J H S	Grant
29/01/2019	GB. CS	M G A	Refuse
29/01/2019	GB. CS	M N H	Grant
29/01/2019	GB. CS	M A	Refer to LSC
29/01/2019	GB. CS	T H	Refuse
29/01/2019	GB. CS	M H	Defer
30/01/2019	CH. CS	M A B	Grant
30/01/2019	CH. CS	A A	Grant with a warning
30/01/2019	CH. CS	S S H	Refuse
30/01/2019	CH. CS	M H	Defer for driver road risk assessment at drivers own expense
30/01/2019	CH. CS	K A	Refuse
05/02/2019	LJ. RP	A H	Refuse
05/02/2019	LJ. RP	A H	Refuse
05/02/2019	LJ. RP	F M	Grant
05/02/2019	LJ. RP	A C	Grant
05/02/2019	LJ. RP	M H	Refuse
07/02/2019	CH. RM	Z A	Refuse
07/02/2019	CH. RM	C A	Grant

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
07/02/2019	CH. RM	A H S	FTA - Refuse
07/02/2019	CH. RM	S R M	Grant
07/02/2019	CH. RM	E J W	Refuse
12/02/2019	LJ. AW	S A N	Grant
12/02/2019	LJ. AW	H F A I H	Grant
12/02/2019	LJ. AW	A M	Refuse
12/02/2019	LJ. AW	N K	Defer pending information from Birmingham
12/02/2019	LJ. AW	N A	Refuse
12/02/2019	LJ. AW	M A	Refuse
13/02/2019	CH. CS	P T	Refuse
13/02/2019	CH. CS	Z A	Defer for references
13/02/2019	CH. CS	A M J	FTA - Refuse
13/02/2019	CH. CS	G M A	Refuse
13/02/2019	CH. CS	M A	Defer pending information from Glasgow
14/02/2019	LJ. LW	A S	Grant
14/02/2019	LJ. LW	M B	Grant
14/02/2019	LJ. LW	MD M R	Grant
14/02/2019	LJ. LW	Y M	Grant
14/02/2019	LJ. LW	S I	Defer pending information from Leamington
19/02/2019	JT. RP	S R R	Refuse
19/02/2019	JT. RP	M J	Refuse
19/02/2019	JT. RP	J A	Defer pending information from Birmingham

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
19/02/2019	JT. RP	Y S A	Grant
21/02/2019	LJ. KR	M R H	FTA - Refuse
21/02/2019	LJ. KR	H A M	Refuse
21/02/2019	LJ. KR	A H S	Grant
21/02/2019	LJ. KR	A A	Refuse
21/02/2019	LJ. KR	Y S	Grant
25/02/2019	LJ. KR	S S	Grant
25/02/2019	LJ. KR	S M	Grant
25/02/2019	LJ. KR	M A W	Grant
25/02/2019	LJ. KR	K K G	Grant
25/02/2019	LJ. KR	M R M	Refuse
28/02/2019	CH. DA	N K	Refuse
28/02/2019	CH. DA	T K	Grant
28/02/2019	CH. DA	S I	Refuse
28/02/2019	CH. DA	M T K	Refuse
28/02/2019	CH. DA	A M	Grant
11/03/2019	GB. KR	A U r R S	FTA - Defer
11/03/2019	GB. KR	A M	Grant
11/03/2019	GB. KR	N A	Refuse
11/03/2019	GB. KR	T S S G	Grant
11/03/2019	GB. KR	A N	Grant
13/03/2019	JT. CS	U A	Grant

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
13/03/2019	JT. CS	A F D	Grant
13/03/2019	JT. CS	R D	Grant
13/03/2019	JT. CS	A M	Refuse
13/03/2019	JT. CS	M H	Refuse
18/03/2019	LJ. KR	M K	Withdrawn
18/03/2019	LJ. KR	R I	Refuse
18/03/2019	LJ. KR	G H H	Grant
18/03/2019	LJ. KR	M I S	Grant
18/03/2019	LJ. KR	A W J	FTA - Defer
19/03/2019	GB. DA	G O O	Defer
19/03/2019	GB. DA	M I	FTA - Refuse
19/03/2019	GB. DA	A A A	Defer
19/03/2019	GB. DA	R I	FTA - Refuse
19/03/2019	GB. DA	C S	Grant
20/03/2019	JC. RM	R S S	Refuse
20/03/2019	JC. RM	R H	FTA - Defer
20/03/2019	JC. RM	S S A	Refuse
20/03/2019	JC. RM	A J	Grant
20/03/2019	JC. RM	N U I R T	Grant subject to a drugs test
25/03/2019	LJ. KR	Z I	Refuse
25/03/2019	LJ. KR	A A	Refuse
25/03/2019	LJ. KR	I K	Grant

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
25/03/2019	LJ. KR	R S	Refuse
25/03/2019	LJ. KR	J H	Grant
26/03/2019	GB. JB	M N	Refuse
26/03/2019	GB. LW	B P	Grant
26/03/2019	GB. LW	M A	Refuse
26/03/2019	GB. LW	I N A B	Refuse
26/03/2019	GB. LW	M Y	Refuse
27/03/2019	CH. JB	I A	Refuse
27/03/2019	CH. JB	A S	Refuse
27/03/2019	CH. JB	A M	Refuse
27/03/2019	CH. JB	I H	Defer pending information from Sandwell
27/03/2019	CH. JB	S T V	Refuse
27/03/2019	LJ. CS	M I	Grant
27/03/2019	LJ. CS	S B	Grant
27/03/2019	LJ. CS	A M	Grant
27/03/2019	LJ. CS	V P	Refuse
27/03/2019	LJ. CS	S Z	Grant

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HACKNEY CARRIAGE PRIVATE HIRE DRIVER
REVIEW HEARINGS

Date of Hearing	Employee	Applicant	Outcome
17/04/2018	EM. JB	M M	Revoke with immediate effect
17/04/2018	CH	L N	Revoke with immediate effect
20/04/2018	EM	P M S	Grant renewal subject to passing road risk assessment and knowledge test
20/04/2018	EM	M S	Subject to satisfactory road risk assessment, grant renewal with warning
20/04/2018	EM	I H	Defer until outcome of court case
20/04/2018	EM	U H	Grant renewal with warning
20/04/2018	EM	I G	Grant with warning
20/04/2018	EM. RP	B S	Refuse to renew
30/04/2018	CH. JB	J I	Revoke with immediate effect
30/04/2018	EM. DA	A M	Refuse to renew
30/04/2018	EM. DA	R A C	Grant with warning
16/05/2018	CH. RP	M Z	Grant subject to completion of safeguarding training, 6 months review (withdraw appeal)
21/05/2018	EM. JB	S K H S	Revoked with immediate effect.
15/06/2018	EM. RP	Z M	Suspend until attended and passed Knowledge Test
15/06/2018	EM. RP	M A	Revoke
15/06/2018	EM. RP	B A	No Further Action
20/06/2018	CH. JB	A N	Voluntarily Surrender
20/06/2018	CH. JB	M H	Voluntarily Surrender
20/06/2018	CH. JB	M S	Voluntarily Surrender
20/06/2018	CH. JB	M I S	Revoke with immediate effect
26/06/2018	EM. JB	M M	Refuse to renew
26/06/2018	EM. JB	Z A S	Revoke with immediate effect

HACKNEY CARRIAGE PRIVATE HIRE DRIVER
REVIEW HEARINGS

Date of Hearing	Employee	Applicant	Outcome
26/06/2018	EM. JB	M M	Refuse to renew
26/06/2018	EM. JB	Z A S	Revoke with immediate effect
29/06/2018	CH. DA	H A	Revoke with immediate effect
02/07/2018	EM	S P	Grant
02/07/2018	EM	M M	No Further Action
03/07/2018	EM	S S S	Voluntarily Surrender
04/07/2018	EM	H A	Defer until outcome of appeal against DVLA points
04/07/2018	EM. SH	M B	Defer - FTA
04/07/2018	EM. SH	M H I Q	Needs to attend anger management course
04/07/2018	EM. SH	F Z	Grant with written warning
05/07/2018	EM. JB	R M M	Written warning
05/07/2018	EM. JB	W M	Written warning
05/07/2018	EM. JB	B-A L	NFA
06/07/2018	EM.	MD A M J	Grant
09/07/2018	EM	S E	Grant with written warning
09/07/2018	CH. LW	J S B	Voluntarily surrendered
11/07/2018	EM. RP	R G	Refuse to renew
16/07/2018	EM	B C	NFA
16/07/2018	EM. DA	A A	Written warning
16/07/2018	EM. DA	S N	Written warning

HACKNEY CARRIAGE PRIVATE HIRE DRIVER
REVIEW HEARINGS

Date of Hearing	Employee	Applicant	Outcome
16/07/2018	EM. DA	T I	Written warning
16/07/2018	EM. DA	M P	FTA
17/07/2018	EM. RM	V P S A	Refer to LSC
17/07/2018	EM. RM	M P	Written warning
20/07/2018	CH. LW	M S	Grant - badges and plates returned
20/07/2018	CH. LW	A N	Grant - badges returned
23/07/2018	EM	M Z A	Grant renewal subject to passing knowledge test
23/07/2018	EM	P S J	Grant renewal subject to passing knowledge test
27/07/2018	EM. DA	M K	Suspend until 04.01.2019
27/07/2018	EM. DA	A M	Refuse to renew
31/07/2018	EM. LW	M B	Suspend for two months
31/07/2018	EM. LW	S M	Refuse to renew
02/08/2018	EM	M H	Grant renewal
07/08/2018	EM. JB	Md A A S	Refuse to renew
07/08/2018	EM. JB	N A	Revoke with immediate effect
08/08/2018	EM. JB	S A Q	Grant with written warning
08/08/2018	CH. JB	K S	Revoke with immediate effect
08/08/2018	EM. CH. SH	S S	Revoke with immediate effect
10/08/2018	EM. SH	S A H A I-S	Defer
10/08/2018	EM. RP	S H	Revoke with immediate effect
13/08/2018	EM. JB	S S P M	Revoke with immediate effect
14/08/2018	EM. LW	S S	Written warning

HACKNEY CARRIAGE PRIVATE HIRE DRIVER
REVIEW HEARINGS

Date of Hearing	Employee	Applicant	Outcome
14/08/2018	EM. LW	J O	Grant renewal
14/08/2018	EM. LW	M S A	Written warning
15/08/2018	EM. LW	A A A	Voluntary surrender - needs to sit and pass Knowledge Test and Driver Assessment
15/08/2018	EM. LW	M I B	Voluntary surrender
15/08/2018	EM. LW	W A	FTA - Defer
22/08/2018	EM	A H	Grant renewal with warning
24/08/2018	CH. LW	P A P S	Revoke with immediate effect
24/08/2018	CH. LW	S K E	No Further Action
24/08/2018	CH. LW	P A N	Written Warning
24/08/2018	EM. DA	S A	Grant renewal subject to completing satisfactory road risk assessment, issue written warning
10/09/2018	EM. RP	I M	Revoke with immediate effect
21/09/2018	EM. JB	M Z	Revoke
21/09/2018	EM. JB	M F	Refuse to renew
24/09/2018	CH. JB	M H	Revoke with immediate effect
24/09/2018	EM. RP	M S	Grant subject to satisfactory outcome of road risk assessment and recommend attend ESOL course
24/09/2018	EM. RP	M D R M	Refuse to renew
01/10/2018	EM	Z T	Grant renewal
03/10/2018	EM. RP	M S S	Grant renewal with written warning
04/10/2018	EM. RP	A R H	Refuse to renew
08/10/2018	EM. CS	A H	No Further Action
09/10/2018	EM. LW	S W	Grant renewal with written warning as to future conduct
09/10/2018	EM. LW	A S	Revoke

HACKNEY CARRIAGE PRIVATE HIRE DRIVER
REVIEW HEARINGS

Date of Hearing	Employee	Applicant	Outcome
11/10/2018	EM. JB	N K	Written warning
11/10/2018	EM. JB	B A	Final written warning
11/10/2018	EM. JB	K S	Final written warning
11/10/2018	EM. JB	O U	Attend road risk assessment
18/10/2018	GB	S S K	Revoke with immediate effect
18/10/2018	EM. JB	M A	Refuse to renew
23/10/2018	GB. RP	E R	Revoke with immediate effect
29/10/2018	EM	R S A	Grant renewal with written warning
30/10/2018	EM. JB	S M	1 month suspension
30/10/2018	EM. JB	A G O	Revoke
30/10/2018	EM. JB	S S	1 month suspension
31/10/2018	EM. JB	R Z K	Final written warning
31/10/2018	EM. JB	B Z	Written warning
31/10/2018	EM. JB	E G T	No further action
31/10/2018	EM. JB	A A	Defer
01/11/2018	EM	T D	Voluntary surrender
06/11/2018	EM. LW	B F	Grant renewal with written warning
06/11/2018	EM. LW	H A	Attend Knowledge Test / pass / grant renewal
12/11/2018	EM. RM	MD M A	Written warning
13/11/2018	EM	J A	Grant renewal with final written warning
14/11/2018	EM. JB	I A Z	Final written warning
14/11/2018	EM. JB	A S D	Knowledge Test and then issue with final written warning

HACKNEY CARRIAGE PRIVATE HIRE DRIVER
REVIEW HEARINGS

Date of Hearing	Employee	Applicant	Outcome
14/11/2018	EM.JB	A H	Refuse to renew
14/11/2018	EM. JB	A J I	FTA - Defer
14/11/2018	EM. JB	D A	FTA - Defer
16/11/2018	EM	K A	No further action
19/11/2018	EM	Z S	Attend road risk assessment
19/11/2018	EM	T H D	Refuse to renew
19/11/2018	EM	J A C	Written warning
20/11/2018	EM. LW	I A	Grant renewal with written warning
26/11/2018	EM. RP	M N	Written warning
26/11/2018	EM. RP	A K	Grant renewal with final written warning
26/11/2018	EM. RP	W A	Defer
26/11/2018	EM. RP	J A	Grant
28/11/2018	EM. RP	A A D	Defer
28/11/2018	EM. RP	S R	Grant renewal
28/11/2018	EM. RP	K S	Grant renewal
05/12/2018	CH. JB	I E P	Grant renewal
05/12/2018	CH. JB	Z N	Voluntary surrender pending investigation
05/12/2018	CH. RP	MD A M	Revoke with immediate effect
05/12/2018	CH. RP	B S G	Revoke with immediate effect
07/12/2018	CH. DA	M A	Revoke
07/12/2018	CH. DA	S M	FTA
07/12/2018	CH. DA	T E	Revoke

HACKNEY CARRIAGE PRIVATE HIRE DRIVER
REVIEW HEARINGS

Date of Hearing	Employee	Applicant	Outcome
07/12/2018	CH. LW	N H S	Revoke
07/12/2018	CH. LW	K K	Revoke
11/12/2018	EM. RP	D A	Refuse to renew
11/12/2018	EM. RP	A J I	Grant renewal subject to sitting Knowledge Test
14/12/2018	EM	N H	Grant renewal with final written warning
14/12/2018	EM. DA	S N	No further action
17/12/2018	EM	S S	Suspension until 11.03.19
17/12/2018	EM. DA	A H	Grant renewal with final written warning
17/12/2018	EM. DA	M A	Grant renewal with written warning
17/12/2018	EM. DA	M I A	FTA - Defer
17/12/2018	EM. DA	A A	No further action
20/12/2018	EM. JB	A A	No further action
20/12/2018	EM	S M	Grant
20/12/2018	EM	J O	No further action
21/12/2018	EM	E H C	Voluntary surrender for 3 weeks
21/12/2018	EM	N A	Grant renewal with final written warning
10/01/2019	EM. RM	F B	Revoke
10/01/2019	EM. SH	M Z	Defer
10/01/2019	EM. SH	H H I	Written warning
14/01/2019	EM	A R	No further action
16/01/2019	EM. JB	F A	Revoked
16/01/2019	EM. JB	S S	Defer

HACKNEY CARRIAGE PRIVATE HIRE DRIVER
REVIEW HEARINGS

Date of Hearing	Employee	Applicant	Outcome
17/01/2019	EM	S S	No further action
18/01/2019	EM. JB	M I A	Written warning
18/01/2019	EM. SH	S S K	Defer
23/01/2019	EM	M M K	Grant renewal with final written warning
24/01/2019	EM. JB	A S	Grant renewal
29/01/2019	EM. RP	A H	Suspend for four months
30/01/2019	EM	A E	Written warning
30/01/2019	EM	A H	No further action
30/01/2019	CH. RP	K S S	Immediate revocation
30/01/2019	CH. RP	P S	Suspension - 8 months
30/01/2019	EM	A H	No further action
30/01/2019	EM	S M U	Grant renewal
31/01/2019	EM. RM	M H B	Defer - needs to attend and pass Road Risk Assessment and Knowledge Test Course
31/01/2019	EM	S I S N	Grant with written warning
01/02/2019	CH. SH	S S	Revoke
01/02/2019	EM	I O	Written warning
05/02/2019	EM. LW	M Z	Voluntary surrender
05/02/2019	EM. LW	K S	Defer
05/02/2019	EM. LW	A A I	Final written warning
05/02/2019	EM	A Y	Grant renewal
05/02/2019	EM	S B R	Grant renewal
06/02/2019	CH. SH	A N	Immediate revocation

HACKNEY CARRIAGE PRIVATE HIRE DRIVER
REVIEW HEARINGS

Date of Hearing	Employee	Applicant	Outcome
18/02/2019	EM	A R	Grant renewal
18/02/2019	EM	M C	Grant with final written warning
18/02/2019	EM	K K	Grant with written warning
18/02/2019	EM. RP	T N	Defer - information required from Reading Council
18/02/2019	EM	S F	FTA - Defer
19/02/2019	EM. RM	D M M	Defer - pending info from Police and satisfactory medical
19/02/2019	EM. RM	A A	Refuse to renew
19/02/2019	EM. RM	E H	FTA - revoke licence
19/02/2019	EM	W A	No further action
20/02/2019	EM. RP	R I	Suspend pending outcome of satisfactory Road Risk Assessment
21/02/2019	EM. DA	M A	Revoke with immediate effect
21/02/2019	EM	S F	Grant renewal with written warning
21/02/2019	EM. DA	M S H	Defer until after 24/03/2019
25/02/2019	CH. DA	K S K	Written warning as to future conduct
26/02/2019	EM. RM	S S	No further action
26/02/2019	EM. RM	N A K M	Defer - to attend and pass Road Risk Assessment and Knowledge Test
28/02/2019	EM. SH	B A	Defer
28/02/2019	EM. SH	S A G	Six month review
28/02/2019	EM. SH	K B	No further action
28/02/2019	EM	M N R	Grant renewal with written warning
01/03/2019	EM	A S M	Grant renewal with written warning
05/03/2019	EM. LW	S R	Grant renewal with final written warning

HACKNEY CARRIAGE PRIVATE HIRE DRIVER
REVIEW HEARINGS

Date of Hearing	Employee	Applicant	Outcome
05/03/2019	EM. LW	A S	Grant renewal with final written warning
05/03/2019	EM. LW	A M	Grant renewal
05/03/2019	EM. LW	B A	Grant renewal with final written warning
05/03/2019	EM. CS	M A K	Defer pending Drug and Alcohol Test
06/03/2019	EM	S Y	Grant renewal with final written warning
07/03/2019	CH.SH	S M	Immediate revocation
07/03/2019	CH.SH	C M A	Refer to LSC
07/03/2019	EM	S A	Grant renewal with final written warning
07/03/2019	EM	M P	No further action
18/03/2019	CH. LW	S K	FTA - Defer
18/03/2019	EM. CS	M S	Grant renewal with written warning
18/03/2019	EM. CS	M A	Refuse to renew
18/03/2019	EM. CS	A M	Refuse to renew
19/03/2019	EM. RP	T N	Defer until attended Road Risk Assessment
19/03/2019	EM.RP	C-M T	Refuse to renew
19/03/2019	EM. JB	H F	Grant renewal with written warning
19/03/2019	EM.JB	M T	Defer until attended Road Risk Assessment
20/03/2019	EM	M D W	Grant renewal with written warning
20/03/2019	EM. SH	F A	Refuse to renew
22/03/2019	EM	F F A	No further action
25/03/2019	EM. JB	B O B	Grant renewal
25/03/2019	EM. JB	M W A	Defer

HACKNEY CARRIAGE PRIVATE HIRE DRIVER
REVIEW HEARINGS

Date of Hearing	Employee	Applicant	Outcome
26/03/2019	EM. LW	M W	Suspend until end of licence period
26/03/2019	EM. LW	K A	Suspend until end of licence period
26/03/2019	EM. LW	N T	Failed to attend
26/03/2019	EM. LW	M A K	Immediate revocation
26/03/2019	EM.	J A	Grant renewal
27/03/2019	EM.CS	S R A	Grant renewal subject to Road Risk Assessment
27/03/2019	EM.CS	MD N A	Grant renewal
29/03/2019	EM	A F	Grant renewal with final written warning

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HACKNEY CARRIAGE/PRIVATE HIRE DRIVER/PRIVATE HIRE VEHICLE OPERATOR

APPEALS TO THE COURTS

PDA = New Private Hire Vehicle Driver Licence Application

PDR = Review of Private Hire Vehicle Driver Licence Application

PHVO = Private Hire Vehicle Operator

Name	Licence Type	Date of Council Decision	Council Decision	Date of Appeal	Outcome	Action by
MH	PDR	04/01/2018	Revocation of Private Hire Vehicle Driver's Licence	19/01/2018	Appeal dismissed - WMC £2,106.00 Costs Awarded	EM
AT	PDR	17/01/2018	Revocation of Private Hire Vehicle Driver's Licence	-	Appeal Withdrawn	EM
MA	PDA	23/01/2018	Refusal of Private Hire Vehicle Driver Licence	17/5/2019	Appeal dismissed - WMC	LJ
ZI	PDR	24/01/2018	Refused Private Hire Vehicle Driver's Licence	-	Appeal dismissed – WMC £1,100.42 Costs Awarded	EM
SC	PHVO	15/02/2018	Operator condition of licence		Appeal withdrawn - WMC	CH
MA	PDR	14/03/2018	Revocation of Private Hire Vehicle Driver's Licence		Appeal dismissed £2,106.00 Costs Awarded	EM
NR	PDA	1/05/2018	Refusal of Private Hire Vehicle Driver Licence		Decision by District Judge Wheeler awaited	CH
MIK	PDA	7/6/2018	Refusal of Private Hire Vehicle Driver Licence	1/11/2018	Appeal dismissed - WMC £1,100 costs awarded	JT
KS	PDR	8/8/2018	Revocation of Private Hire Vehicle Driver's Licence with immediate effect	10/12/2018	Appeal dismissed - WMC £500 costs awarded	EM
SS	PDR	8/8/2018	Revocation of Private Hire Vehicle Driver's Licence with immediate effect	6/12/2018	Magistrates Appeal dismissed - WMC£1,200 costs awarded.	CH

HACKNEY CARRIAGE/PRIVATE HIRE DRIVER/PRIVATE HIRE VEHICLE OPERATOR

APPEALS TO THE COURTS

Name	Licence Type	Date of Council Decision	Council Decision	Date of Appeal	Outcome	Action by
MA	PDR	12/7/2018	Refusal to renew Private Hire Vehicle Driver Licence	1/11/2018	Appeal dismissed - WMC £1,082 costs awarded	EM
SSK	PDA	18/10/2018	Refusal of Private Hire Vehicle Driver Licence		Appeal withdrawn	GB
KH	PDA	20/11/2018	Refusal of Private Hire Vehicle Driver Licence		Appeal withdrawn	CH
FA	PDR / PDA	16/01/2019	Revocation/refusal to renew Private Hire Vehicle Driver Licence	9/5/2019	Appeal against revocation upheld, appeal against refusal to renew dismissed - WMC - no costs	EM
AN	PDR	06/02/2019	Revocation of Private Hire Vehicle Driver Licence with immediate effect	-		CH
NK	PDA	28/02/2019	Refusal of Private Hire Vehicle Driver Licence	23/07/2019	—	CH
MW	PDR	26/03/2019	Suspension of Private Hire Vehicle Driver Licence	1/8/2019	—	EM
ME	PDA	02/04/2019	Refusal of Private Hire Vehicle Driver Licence	30/7/2019	—	GB
SK	PDR	10/04/2019	Revocation of Private Hire Vehicle Driver Licence	25/07/2019		EM
AT	PDA	17/04/2019	Refusal of Private Hire Vehicle Driver Licence	5/9/2019	-	LJ
OSA	PDR	24/04/2019	Revocation of Private Hire Vehicle Driver Licence	8/8/2019	-	CH
MMH	PDA	29/04/2019	Refusal of Private Hire Vehicle Driver Licence	15/8/2019	—	GB

HACKNEY CARRIAGE/PRIVATE HIRE DRIVER/PRIVATE HIRE VEHICLE OPERATOR

APPEALS TO THE COURTS

Name	Licence Type	Date of Council Decision	Council Decision	Date of Appeal	Outcome	Action by
HR	PDR	07/05/2019	Revocation of Private Hire Vehicle Driver Licence with immediate effect	23/07/2019		CH
ASD	PHVO	08/05/2019	Refusal to renew Private Hire Vehicle Operator Licence	15/8/2019	-	Non-Statutory Licensing Sub-Committee
TSA	PDA	14/05/2019	Refusal of Private Hire Vehicle Driver Licence	17/09/2019		CH
DS	PDA	05/06/2019	Refusal of Private Hire Vehicle Driver Licence	3/7/2019	-	GB

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